

# ISTHMUS MONTESSORI ACADEMY

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November 1, 2016

Dear Board of Education:

We submit this proposal to open MMSD's first AMI Montessori school. Isthmus Montessori Academy, Inc. was founded in the goal of providing expanded access to Montessori as a brain-based scientifically developed method of education. We are inspired by MMSD's direction and leadership, and are excited and prepared to join the district in providing vibrant and sustainable learning opportunities to the students of Madison.

Through this proposal, you will explore a method of education that engages families, promotes a culture of inclusion and respect, takes a solution-focused approach to student behavior, and inspires children to love learning and reach their highest potential. Decades of research and hundreds of public school districts have demonstrated the power of the Montessori method to accelerate academic and social outcomes for students of all backgrounds and abilities.

We appreciate the board members who took the time to observe our learning environments in action, and we welcome other to do the same. Please do not hesitate to contact us with any questions.

In service to the children,

Melissa Droessler and Carrie Marlette, Founders  
Isthmus Montessori Academy, Inc.



Charter School  
Original Proposal  
Application

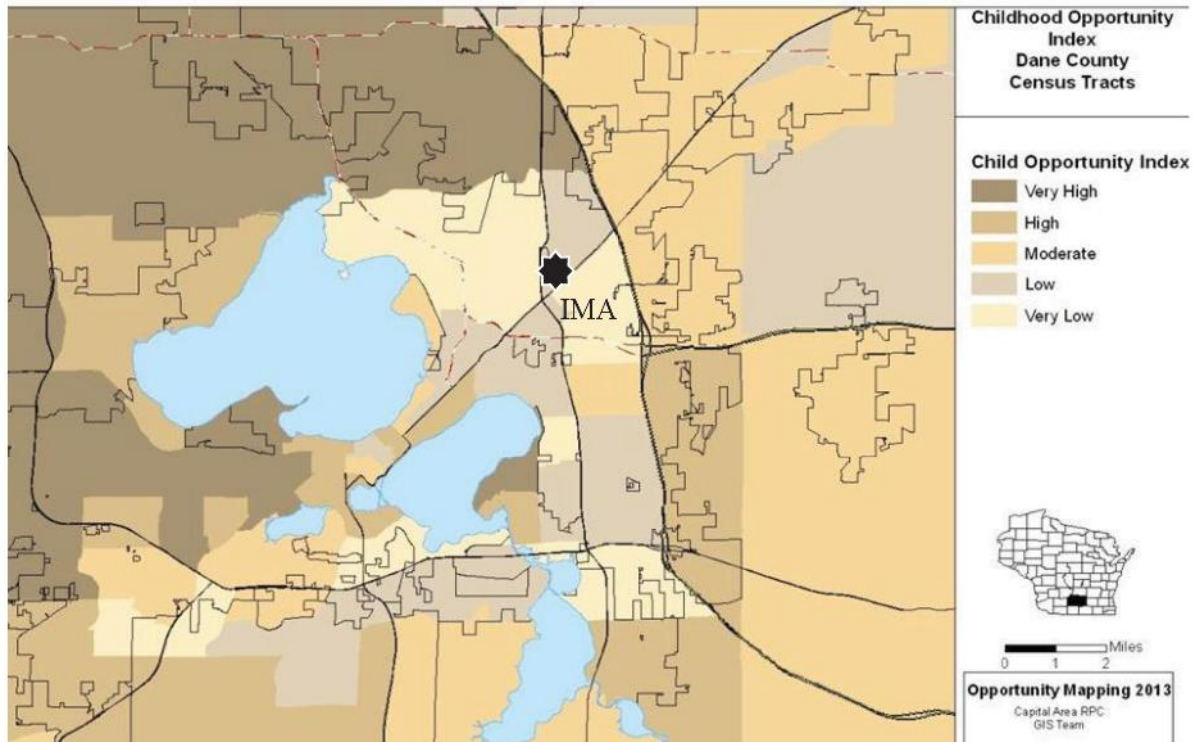
*Isthmus Montessori Academy  
Charter School*

*November 1, 2016*

# I. School Information

## Mission and Vision

Isthmus Montessori Academy's mission is to open Isthmus Montessori Academy Charter School (IMACS) as Madison's first AMI Montessori public school<sup>1</sup> and the first fully inclusive and accessible Montessori school in the area. After an initial cycle of operating under an instrumentality charter, it is the vision of Isthmus Montessori Academy (IMA, Inc.) that the charter school eventually be incorporated into MMSD district school offerings, and that access to the AMI Montessori methods be expanded until every child that might benefit has access to a Montessori classroom. By bringing this long-proven world-renowned method of education to the children in MMSD, IMACS can be an agent of major change in this community. For many families this would be the first opportunity to have access to a different method of education, for many children this could be the first chance to discover a love of learning, and for the city of Madison, this would be a chance to invest in student need while, bolstering district offerings, retaining and recapturing district families, and offering MMSD students a proven advantage in their educational and personal development.



<sup>1</sup> AMI Montessori schools are certified through the Association Montessori Internationale, the global authorizing and oversight organization.

The mission and vision to serve Madison's children with the greatest need dates back to the organization's founding, but without operating as a public school, IMA's ability to reach and serve the target families is limited. IMA founders opened the school as a 501(c)(3) nonprofit, located the school within a community in need, and completed all necessary requirements to be able to accept Wisconsin Shares, a public childcare subsidy for low-income families. The school also engages in targeted fundraising to support expanded access. Since it has been operating as a private school, 40% of families have received some type of financial aid each year, but this does not go far enough towards the mission of inclusivity and equity. AMI Montessori methods are a century old, well-documented, well-supported, and are currently recognized as an effective tool for various US public school districts seeking to address opportunity and achievement gaps; a public Montessori school would be unique among MMSD schools.

While Madison is served by seven popular Montessori schools, collectively educating over 300 students, these schools are tuition-based and families must private pay, sometimes with the help of small scholarships. This is in direct contrast to the philosophic origins of Montessori education as an urban school for poor children. Isthmus Montessori Academy was born of a desire to see a Montessori education implemented as a tool to serve any MMSD student who could benefit from this scientific method. Opening up this method of education to families and communities that have historically been excluded by being priced-out is exactly the type of social justice innovation that MMSD should support through the use of school charters.

### **Approach and Evidence**

IMA Heads of School have a collective 35 years teaching experience, including Melissa's tenure at the Craig Montessori School, one of ten Montessori schools that are part of the Milwaukee Public School District, at which children with backgrounds identical to some of Madison's hardest-struggling students thrive in an AMI Montessori environment. Here in Madison, IMACS will accelerate outcomes for students of all abilities through application of the AMI Montessori method, which provides each child with a customized learning plan and system of support that allows students, of every ability,<sup>2</sup> to reach their highest potential.<sup>3</sup> An increasing research base has for decades shown that children educated in fully implemented AMI Montessori programs demonstrate superior intellectual and social capacities, benefitting from the environment that is highly enriched, student-centered, and structured to support self-regulation, independence, collaboration, creativity, and respect for self and others.<sup>4</sup>

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<sup>2</sup> Efimova, V., and F. Ratner. "Integrating the educational principles of Maria Montessori in the process of pedagogical support for pupils with learning disabilities." International Review of Management and Marketing. (2016).

<sup>3</sup> Abigail Jordan, Bailey Fern, Chelsea Morris, Rebecca Cross, and Smita Mathur, "Critical Thinking in the Elementary Classroom: Exploring Student Engagement in Elementary Science Classrooms through Case-Study Approach" Journal of Emerging Trends in Educational Research and Policy Studies 5(2014) 6: 673-678, 665

<sup>4</sup> See: [www.public-montessori.org/sites/default/files/resources/EDCS%20Outcomes%20Charts%20and%20Graphs.pdf](http://www.public-montessori.org/sites/default/files/resources/EDCS%20Outcomes%20Charts%20and%20Graphs.pdf)



In a recently published longitudinal study of students in public conventional, public Montessori, and private Montessori schools, Students at both the public and private Montessori schools exhibited a greater level of engagement in terms of its intensity than did their peers in the conventional schools studied. Both public and private Montessori students also demonstrated increased capacity in the measured transferable skills of self-control, teamwork, and problem solving.<sup>5</sup> This increased achievement is attributed to the Montessori method creating a more positive teacher-student relationship and offering child-centered environments, both of which contribute to meeting a child's needs more effectively.<sup>6</sup>

Montessori is a holistic approach to learning, which offers 100% differentiated curriculum, meaning that every student is challenged and each receives a well-rounded education. This minimizes personal knowledge gaps between subject areas as well as knowledge and achievement gaps between children with different socioeconomic, ethnic, language, or ability backgrounds.

The Montessori method improves test scores and closes achievement gaps both by making children feel motivated to learn and by providing opportunities for children to follow their own interests and develop deep understanding of the subject matter, while also developing transferrable skills.<sup>7</sup> In addition to measuring access relative to demand, these performance metrics will indicate success of the mission.

Integral to the method is a two-generation approach to education, recognizing that the family home is the first and most-constant educational environment. Montessori education explicitly takes an asset-based approach to differences and aims to create a positive, welcoming, safe environment that honors the individualities of students and their families.<sup>8</sup>

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<sup>5</sup> Franczak, Iwona. "Comparative Analysis of Behavioral Engagement and Transferable Skills in Conventional and Montessori Schools." *2016 NCUR* (2016).

<sup>6</sup> Sara Rimm-Kaufman and Lia Sandilos, "Improving Students' Relationship with Teachers to Provide Essential Supports for Learning" American Psychological Association, (2011).

<sup>7</sup> "[The Montessori] child-centered classrooms provide for a greater level of student engagement possibly due to more positive teacher-student relationships. It is also possible that students at child-centered classrooms participate at a greater proportion, complexity, and intensity in class work than students in more traditional educational settings do because alternative curricula provides more opportunities to develop higher levels of competency." Franczak, 2016.

<sup>8</sup> "[The] benefits of parental involvement in school... include: improved parent-teacher relationships, teacher morale and school climate; improved school attendance, attitudes, behavior and mental health of children; and, increased parental

## II. Governance Council and Leadership Structure

### **Governance Council**

IMACS's Governance Council will be comprised of nine members: the School Principal, two IMACS founders, one teacher, one support staff member, two Community Members, and two Parents/Caregivers of IMACS students. Immediately upon MMSD BOE decision to move toward contract negotiation, the current IMA, Inc. board will establish a 501(c)(3) for the IMACS governance council. IMACS will recruit council members with the intention of ensuring that the demographic make-up reflects that of the Madison community, including gender, sexual orientation, race, ethnicity, income level, and educational achievement. Family and community representatives will be determined by a vote among attending families, if more individuals should volunteer than are spots available. Mid-year vacancies will be filled by appointment by the balance of the council. Members will be asked to make a minimum commitment of one calendar year. Balanced participation and input, diverse group composition, consistent participation are vital components to ensuring the critical decisions made by the council align to the school's vision and MMSD's Strategic Framework.

Drawing upon the rich background experiences and expertise of its diverse members, the Governance Council will support the school in attaining its vision while operating within the MMSD strategic framework. Monthly meetings will be structured around clearly articulated agendas, which include clear meeting roles (facilitator, timekeeper, note-taker, active participants), specific outcomes, and post-meeting action/follow-up items. Meeting norms will be based on the Montessori philosophy of "Grace and Courtesy" to honor the voices and experiences of all participants. In a Montessori classroom, ongoing Grace and Courtesy lessons provide students with the knowledge and skills needed for peaceful conflict resolution and to cultivate productive environments. Grace and Courtesy will be at the heart of all Governance Council processes.

The Governance Council will govern the charter school in accordance with applicable policies of the MMSD Board; local, state, and federal laws and regulations; and a management letter or contract to be executed jointly by IMACS and MMSD. The IMACS Governance Council will create, implement, evaluate, and revise specific policies, procedures, and rules as deemed appropriate.

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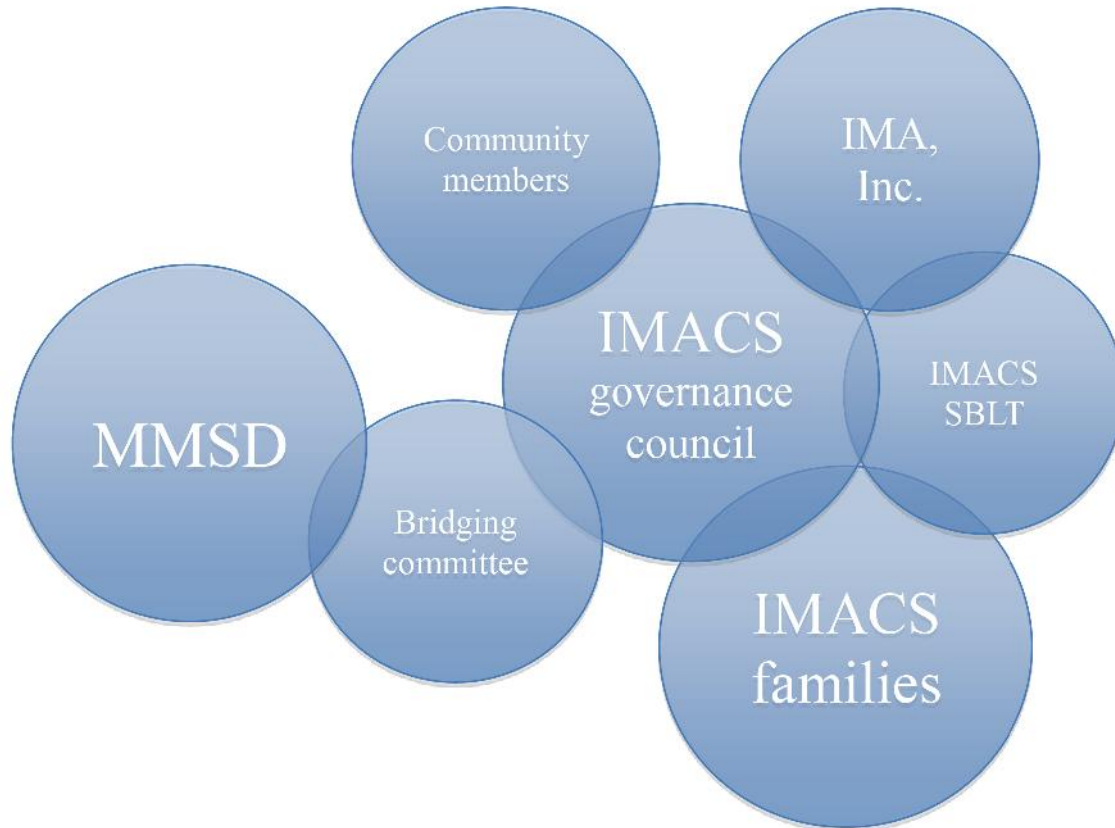
confidence, satisfaction and interest in their own education." Hornby, Garry, and Rayleen Lafaele. "Barriers to parental involvement in education: An explanatory model." *Educational Review* 63.1 (2011): 37-52.

**Inter-entity relationships**

Currently, the Board of Directors of IMA, Inc., a 501(c)(3) nonprofit, advises IMA in all functions of the organization. Upon IMACS receiving an instrumentality charter, this Board will govern the daycare and the community outreach functions of IMA, Inc., while responsibility for operating the Charter School would shift to the school Governance Council. This shift notwithstanding, the Board of IMA, Inc. will conduct an informational evaluation of the school’s administration and Governance Council, specifically with regard to fidelity to AMI principles. This will be in addition to the formal evaluations performed by MMSD.<sup>9</sup>

The Charter Committee sees the value in the Bridging Committee in place in existing charter school relationships, and would also establish a similar work group composed of representatives of IMA, Inc., the charter school administration, and representatives from MMSD’s elementary and secondary school leadership, and the charter school administrative staff. This team will identify and address any issues or opportunities arising from the IMACS/MMSD relationship.

The School Principal (or designee) will serve as the primary communication liaison between stakeholder groups including MMSD district leadership, the MMSD school board, the IMA, Inc. Board of Directors, school staff members, community members, and the Governance Council.



<sup>9</sup> See Appendix for the current board composition

## Leadership Structure

The Principal will manage the day-to-day operations of the school. The work of both the Principal and the Governance Council will be informed and complemented by a school-based leadership team (SBLT), whose primary function will be to develop, implement, and oversee the School Improvement Plan. IMA's SBLT will utilize the structures, processes, and resources already articulated in the MMSD Strategic Framework. A secondary function of SBLT is the development of leadership capacity within the school's staff.

The SBLT will be comprised of 3-5 staff members including the principal, teachers and support staff. Auxillary team members with particular expertise (school staff, community members) will be invited to participate in meetings on an as needed basis, to address specific issues or agenda items.

Parent committee members will be invited to attend SBLT Meetings as active participants on a voluntary basis. Meetings will occur twice monthly during the school year, and once per month during the summer months (June, July, August). As this important role requires work hours in excess of contracted time, SBLT participants who are employees of the school will be paid for time spent at SBLT meetings that occur outside of regular contracted hours, Non-employee participation will be open to any interested members of the school community. This participation will be voluntary and uncompensated, though transportation and childcare accommodations will be made to facilitate participation and access.

The SBLT will be responsible for the development, implementation, and monitoring of the School Improvement Plan, and may make recommendations concerning the instructional needs and operations of the school, recommend activities designed to increase parent involvement in the school, and recommend the creation of *ad hoc* advisory teams to address specific areas of need.

As part of the continuous improvement process and SIP, SBLT activities will include gathering stakeholder input via various methods including climate surveys and community outreach activities. In order to obtain parent input representative of all IMACS families, one SBLT member will be assigned as family engagement liaison. This person will develop and coordinate a parent committee representative of the demographic make-up of the school. As stated previously, the School Principal will be the main communication liaison between the governance council and SBLT.



# III. Student Body/Demographics

IMACS will enroll students from Madison’s Isthmus area and neighborhoods surrounding the school. There are children living throughout the city who could benefit from this scientific method of education but this proposal acknowledges the limitations of MMSD’s capacity to transport students. If MMSD will provide yellow busses, the charter school attendance area will align with the elementary attendance areas of Lakeview, Gompers, Lindbergh, Emerson, Mendota, Hawthorne, and Sandburg.

## Enrollment Projections

Isthmus Montessori Academy Charter School will serve children in 3K through 9<sup>th</sup> grade.

<b>Enrollment by multi-year level</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>
Primary/Children’s House (3K*-5K)	102	102	102	102	126
Lower Elementary (grades 1-3)	54	62	70	75	75
Upper Elementary (grades4-6)	35	60	60	60	65
Junior High (grades7-9)	32	45	45	45	45
<b>Total</b>	<b>223</b>	<b>269</b>	<b>277</b>	<b>282</b>	<b>311</b>

\* 3K included in enrollment and planning, but not in per-pupil funding assumptions. See Appendix for a discussion of 3K.

Upon receipt of a charter, while information and recruitment efforts are new, school demographics will most closely resemble those of MMSD’s Shabazz High School. It is the closest district school to the facility, draws students from both within and beyond the immediate area, and has an educational philosophy and approach with similar values to those that families seek in Montessori.

However, by no later than year four, as capacity expands, knowledge spreads, the recruitment plan takes full effect, and the school becomes more integrated into the highly diverse Northside neighborhood around it, demographics will shift to align more with those of the nearby Emerson Elementary, which substantially reflect MMSD district wide demographics.<sup>10</sup>

## Student recruitment strategy

Out of this demographic focus, the school has adopted an Inclusivity Action Plan and recruitment strategy to ensure access by populations that have not historically had access to Montessori education in this community, including: low income students, students of color, highly-mobile students and

<sup>10</sup> Any discussion of MMSD statistics is based on review of those published at <https://accountability.madison.k12.wi.us/stats>

unaccompanied minors, students from immigrant and non-English-speaking families, and justice-involved youth.<sup>11</sup>

IMACS will recruit through open houses, free parenting seminars (See section IV Family Engagement “DEEP Meetings”), informational booths at resource fairs and festivals, and through existing relationships with organizations with related missions such as 1800 Days, Women in Focus, and GSAFE, and through advertisements in newspapers reaching various groups of students/families.

Isthmus Montessori Academy participates as an exhibitor at the Overture Center’s International Festival, Madison’s Juneteenth Festival, MMSD’s Early Childhood Resource Fair, the Natural Parenting Expo, and recently sponsored a Family Fun Night at the Warner Park Community Recreation Center, which was attended by over 200 residents of the Northside Neighborhoods.



*A visitor to IMA’s booth at Juneteenth concentrates to pour IMA participates in MMSD’s Early Childhood Parent Resource Fair*

Rather than relying solely on direct recruitment, IMA, Inc. is committed to raising awareness among targeted populations **by acting as meaningful partners in support of these communities’ own initiatives**. A local grassroots organization, Black Girls are Magic, has contracted to use IMA’s facility as a venue for an event focused on networking, leadership and celebration of black women and girls in Madison. IMA, Inc. has also arranged to provide a venue and other supports to a coalition of Madison mothers of color for a discussion series focusing on parenting and wellness topics. The elementary students of IMA will be joining school-age members of the East Side Community Center in an IMA-sponsored movement workshop series facilitated by *Performing Ourselves*. While IMA, Inc.’s relationship with these organizations is rooted in a commitment to community support, it is anticipated that by bringing parents and children into our space we will broaden awareness and demand for the school among those communities.

<sup>11</sup> Special education students remain a target group for this school, but are not included in this list because they are not under-served by Montessori offerings. AMI Montessori has long been identified and employed as an effective educational option for students with physical and developmental exceptionalities (“disabilities”), including ASD diagnoses.

## A “school of choice”

No family will ever be obligated to enroll their student at IMACS. Application and enrollment is entirely voluntary.

**Importance of continuous programming.** Continuous participation throughout primary and secondary school allows children to realize the *full* benefits of this scientific method, though benefits will accrue to children enrolled for shorter terms, as long as a critical mass of classmates are rooted in the method.

**4K - 1<sup>st</sup> Grade enrollment.** Applications will be subject to an annual initial application deadline. If applications exceed available enrollment slots, lottery and waitlist processes will ensue. Siblings and children of founders, staff members, or IMACS students are exempt from lottery and will be granted admission upon timely application.

**Admission after the start of 1<sup>st</sup> Grade.** In years of expansion or to fill vacancies from departing students, older students may submit an application for enrollment by using the standard MMSD school transfer process whenever IMA would be an educationally appropriate placement,<sup>12</sup> and when such a transfer would not result in more children in the receiving class having more non-Montessori children than those with experience. This interest in the preservation of culture and climate may be overcome where MMSD and IMACS perform a balancing test and determine that the needs of the student outweigh the risk of temporary disruption – for example if problematic school transitions at 4<sup>th</sup> or 6<sup>th</sup> grade result in an unusually high number of children needing IMACS as an alternate placement or educational intervention

**Enrollment by MMSD referral.** In order to ensure IMA’s availability as a resource for families that may not matriculate through application and lottery, IMA will partner with MMSD to establish a process by which a portion of open initial and back-fill seats may be filled by administrative transfer.

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<sup>12</sup> There are no specific thresholds or barriers to entry. AMI Montessori is a whole-child educational approach which is unfamiliar to many families and which is most effective when families and students intend to complete the entire program. IMA is available to provide tours, observations, or home visits to ensure students and/or their families interested in a transfer have a basic understanding of the method and some intentionality around attending. See Appendix for further discussion

## IV. School Data

### Academic Achievement Goals

AMI philosophy is rooted in serving low income, urban, and struggling student populations, and research supports AMI Montessori as an approach that achieves strong academic outcomes for these populations.<sup>13</sup> Additionally, the driving force behind our desire to become a part of MMSD is to assist in closing achievement and opportunity gaps and providing the highest quality education available to Madison's highest need student populations.

For the last thirty years a public Montessori Charter in East Dallas, where the area has a 50% high school drop out rate, has boasted third grade student math and reading scores in the top 36% nationwide graduation rates of 94% of high schoolers, with 88% going on to college. The school has a higher than district-average percentage of ELL students and economically disadvantaged students, and a per-pupil expenditure 14% less than the district level. IMA believes in the power of the method to produce similar results for Madison. For these reasons, our academic achievement goals are ambitious.



As a not-yet-existing school, there is no baseline data for the target measures, and so this proposal reflects the district averages as a baseline. In order to establish goals for the first year, the charter committee considered the strength of the effect of the method as proven in many other districts. IMACS also anticipates that the enrollment at during the first year of the charter, before recruitment efforts take full effect term may not achieve the demographic composition intended; the first year's students may draw more heavily from communities already familiar with or accessing Montessori education. Achievement levels may thus be higher in the initial year's data. IMA intends to follow the

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<sup>13</sup> "[U]rban minority students randomly assigned by lottery to a Montessori public school demonstrated significantly superior social, emotional, and cognitive development when compared with students randomly assigned by lottery to regular public school programs."

From Jennings, Patricia A. and Mark T. Greenberg "The Prosocial Classroom: Teacher Social and Emotional Competence in Relation to Student and Classroom Outcomes" Review of Educational Research, Vol. 79, No. 1 (Mar., 2009), pp. 491-525, 497-498.

MMSD assessment schedule with regard to the district’s required screening, formative, and summative assessments including PALS, MAP, CogAT, ACCESS for ELLs, Climate Surveys, Forward Exam, and EPAS.

<b>PALS (K-2) % of students who Met Benchmark</b>	<b>Spring 2016 District Average</b>	<b>Spring 2018 IMA Goal</b>
All Students	79.3	90.0
Male	76.7	90.0
Female	82.1	90.0
Students with Exceptionalities (“Disabilities”)	44.4	60.0
English Language Learners	74.2	90.0
Low Income	65.7	90.0
American Indian/Alaskan Native	76.9	90.0
Asian	78.9	90.0
Black or African American	66.2	80.0
Hispanic/Latino	66.0	80.0
Multiracial	76.8	90.0
White	89.5	95.0

<b>MAP (Elementary Level) % of students proficient or advanced in READING</b>	<b>Spring 2016 District Average</b>	<b>Spring 2018 IMA Goal</b>
All Students	42.4	80.0
Male	39.1	80.0
Female	45.8	90.0
Students with Exceptionalities (“Disabilities”)	18.8	40.0
English Language Learners	24.8	50.0
Low Income	18.0	40.0
American Indian/Alaskan Native	37.5	70.0
Asian	38.5	70.0
Black or African American	16.5	35.0
Hispanic/Latino	19.7	40.0
Multiracial	37.6	70.0
White	66.7	90.0

<b>MAP (Elementary Level) % of students proficient or advanced in MATH</b>	<b>Spring 2016 District Average</b>	<b>Spring 2018 IMA Goal</b>
All Students	48.0	90.0
Male	49.1	90.0
Female	46.9	90.0
Students with Exceptionalities (“Disabilities”)	24.8	50.0
English Language Learners	33.5	70.0
Low Income	24.1	50.0
American Indian/Alaskan Native	50.0	90.0
Asian	49.8	90.0
Black or African American	16.9	40.0
Hispanic/Latino	28.3	60.0
Multiracial	45.7	90.0
White	71.7	90.0

The AMI Montessori curriculum, assessment, and instruction standards, as well as IMA’s current continuous improvement practices align closely with those of the MMSD Strategic Framework. Data at the student, classroom, and school level are housed in the Transparent Classroom™ system, discussed in more detail in Section VII.C. Student learning portfolios, student academic career plans, formal observations, peer reviews, and common-core crosswalk results, are all part of the continuous improvement cycle that are reviewed at regular intervals.

The proposed data review cycle based on IMA’s proposed assessment plan is identified in the chart below. Please note that this is a timeline for formal staff review, discussion, and planning as part of the great teaching cycle, which will align with the frequency of administering assessments.

<b>Data to be Reviewed</b>	<b>Frequency/Timeline</b>	<b>Level(s)- Student, Classroom, School</b>
Formal Observation	Monthly	Student
Student Portfolio	Quarterly	Student
Student Conferencing	Biweekly	Student
MAP Reading and Math Assessment	Fall, Winter, Spring	Student, Classroom, School
Forward Exam	Spring	Student, Classroom, School
ACCESS for ELLs	Winter	Student
AIMSweb Progress Monitoring	Weekly	Student

### **Access to Opportunities**

All students at IMA, which includes the infants, toddlers, and preschoolers in the private daycare, receive daily access to world language instruction. This instruction is integrated into the daily curriculum, and students with deeper interest may also pursue deeper study, just as all children may elect deeper study of any subject that interests them. This is true for every child regardless race/ethnicity, gender, special education status, ELL status, and advanced learner status. IMA will continue to expect 100% participation in these opportunities under the charter school model

All students at IMA, which includes the infants, toddlers, and preschoolers in the private daycare, receive daily access fine arts curriculum including music, art, and performance. This instruction is integrated into the daily curriculum, and students with deeper interest may also pursue deeper study, just as all children may elect deeper study of any subject that interests them. This is true for every child regardless race/ethnicity, gender, special education status, ELL status, and advanced learner status. IMA will continue to expect 100% participation in these opportunities under the charter school model

Extra-curricular activities are student-driven and available to all students. Most current extracurricular activities are extensions of the school-day activities with partners discussed in section IX. Key Partnerships. In addition to these, there is a before-school walk/run club for children and families of all athletic and physical abilities, and a weekly after-school movement program for which elementary

students join the children of the East Side Community Center for a program with *Performing Ourselves*. Any child expressing an interest in exploration of a sport, language, or activity would be encouraged to develop an idea to present to other students, and to identify a local resource that might offer opportunities to pursue this interest.

Assessment and participation are a daily component of a Montessori education, and Elementary and Adolescent students have regular ongoing conferences about their learning goals. Because of this ongoing feedback, IMA administration can be responsive to ongoing indicators, rather than waiting for year-end data. However, year-end data will be reviewed with an eye toward expanding opportunities and partnerships that would support the curiosity and learning of all students, inspiring increased participation.



## V. School Improvement Planning

IMA intends to utilize the MMSD tools and resources available, including the SBLT Toolkit and district supports such as the School Improvement Partner, to develop and implement the School Improvement Planning process. IMA will utilize the SIP template provided by MMSD to document this process. Although IMA does not yet have an official SBLT, the Charter School Proposal Committee has developed some initial goals (see Section IV: School Data for specific goals) and created a theory of action as a starting point for the SBLT that will be formed and convened upon the receipt of an MMSD Charter.

### **Target groups and evidence for Montessori as a tool**

The initial target groups for the first year are English Language Learners and African American students, two of the groups currently least likely to be proportionately represented in the community's

private Montessori offerings, despite research supporting the use of Montessori to meet the needs of these students while, and indeed through, honoring their culture.

In a recently published seven-year study, Montessori education at an Arizona public charter school proved to be an extremely effective tool to address the achievement gap faced by impoverished Navajo children. Moreover, the study found that the Montessori method was able to deliver education and interventions in a way that is “congruent with Navajo cultural values.” Children at the beginning of the study were an average of one year behind in both language and math concepts, but by the end of the pre/K program “virtually all” participants were performing at or above grade level in math.<sup>14</sup>

In 2011, the Milwaukee chapter of the NAACP produced a report on the state of Milwaukee public education, and specifically the opportunities and achievement for African American students in Milwaukee. The report concluded:

*"Prospects for educational achievement are brightest for Milwaukee Public School students who are enrolled in Montessori Schools."*

The report drew on 2009-10 numbers:

Math proficiency:

Black students in MPS: 39.4%

Black students in MPS Montessori: 60.2%

Science proficiency

Black students in MPS: 32.4%

Black students in MPS Montessori: 66.1%

Reading proficiency:

Black students in WI: 57.6%

Black students in MPS: 50%

Black students in MPS Montessori: 69%

Latino students in MPS: 60%

Latino students in MPS Montessori: 81.3%

Language arts proficiency

Black students in MPS: 34.3%

Black students in MPS Montessori: 59.3%

Social studies proficiency

Black students in MPS: 47.3%

Black students in MPS Montessori: 82.2%

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<sup>14</sup> Sorensen, Mark and Derek Price “Accelerating the Mathematical Development of Young Navajo Children” Rural Education Research in the United States. 13 October 2016. pp 145-165



Chantilly Montessori, in North Carolina's CMS school has 305 students who are representative of the district. Twenty-two percent are identified as economically disadvantaged; 30% of students are African American, 6% are Hispanic. The district-wide goal for reading disparities between racial group was set at 19% or lower, but district-wide it remains at 32%. At Chantilly Montessori, this gap is less than 12%. In the district, 76% of children are performing at or above grade level overall, but at Chantilly Montessori, 89% are, and 90.9% of students perform at or above grade level specifically in Math.

### **Review and Revision of SIP**

Final components of the School Improvement Plan will be subject to review and revision upon the receipt of a Charter through MMSD and the creation of the SBLT to ensure the input of all stakeholders.

In addition to addressing the three strategic framework goals required of all MMSD schools, IMACS's School Improvement Plan will include additional goals, strategies, professional learning activities that are reflective of the research-based AMI instructional approach. Examples of additional practices and professional learning include:

Professional development and staff recruitment as required to maintain "AMI Recognized" status (the highest level of certification offered by the Association Montessori Internationale) including:

- Full consultation with AMI once every three years.
- Staff attendance at AMI-Montessori trainings and refresher courses.
- Quarterly AMI In-service Education/Training for Teachers and Staff
- Assigning Mentor teachers to newly-trained Montessori lead teachers
- Staff attendance at the annual Wisconsin Montessori Association Conference

Ongoing formal staff meetings to monitor data, collaborate to address problems and concerns, and maintain integrity to AMI instructional practices including:

- Bi-weekly full staff meetings throughout the school year.
- Bi-weekly Montessori lead teacher meetings throughout the school year
- Weekly program-level teacher and staff team meetings

### ***Note on Professional Development:***

As all public and private AMI Montessori schools do, IMACS will conduct independent Professional Development, rooted in AMI methodology, which will align with MMSD frameworks and the school SIP. See also Section X. Human Resources

## Isthmus Montessori Academy Theory of Action - 2017-2018

*All students receive a holistic AMI Montessori Education in order to reach their highest and unique potentialities.*

**If we focus on...helping children achieve their greatest success, develop independence, and live with genuine kindness to others and the world...**

### Content

Mathematics and Language & Literacy, content and materials matched to individual student needs and developmental levels based on frequent structured teacher observation.

### Challenging & Well-Rounded Participation

Integration of the following curriculum areas embedded throughout the instructional day: Practical Life, Grace and Courtesy, Music, Art, and World Languages

### Family & Community Engagement

Family engagement through D.E.E.P Meetings, "Go To School" Nights, Parent-Teacher Conferences, classroom involvement as volunteers, mentors, and/or "Expert Speakers," Community Partner engagement through fundraising partnerships, "Going Outs," Adolescent Field Work in the community, Invitations to present as "Expert Speakers."

### School Culture & Climate

Modeling and teaching peaceful behavior; Teaching and Practicing creative, open-minded, and kind problem-solving.

### Instructional Practice

Instructional delivery of the AMI model with integrity and fidelity.

### School Structure

Adherence to the MMSD BEP and the IMA Code of Conduct

### and we support professional learning by...

PD consistent with AMI certification, including:

- Full consultation with AMI every three years.
- Staff attendance at AMI trainings and refresher
- Quarterly AMI In-service Education/Training
- Assigning Mentor teachers to new lead teachers
- Staff attend annual WMA Conference

Ongoing formal staff meetings to monitor data, collaborate to address problems and concerns, and maintain integrity to AMI practices including:

- Bi-weekly full staff meetings
- Bi-weekly lead teacher meetings
- Weekly program-level teacher and staff meetings

### using these assessments and data to track progress...

PALS, MAP, EPAS, Forward Exam, Formal daily and weekly student observations, AMI Classroom Checklist for "walkthrough" data, Student Portfolios, Climate Survey, Family Participation Data (DEEP Meetings, Parent-Teacher Conferences, Volunteer opportunities), Fundraiser Data,

### then we will achieve these goals.

90% of English Language Learners and 80% of African American Students in grades K-2 will meet PALS reading benchmarks. 50% of English Language Learners and 35% of African American students in grades 3-5 will meet Spring MAP proficiency in Reading. 70% of English Language Learners and 40% of African American students in grades 3-5 will meet Spring MAP proficiency in Math. 30% of English Language Learners and 40% of African American students in grades 6-8 will meet Spring MAP proficiency in Reading. 60% of English Language Learners and 40% of African American students in grades 6-8 will meet Spring MAP proficiency in Math. 100% of students will participate in Practical Life, Grace and Courtesy, Music, Art, and World Languages Curriculum and Instruction. 80% of parent ratings in each of the 6 dimensions of the climate survey (relationships, teaching and learning, safety, institutional environment, school improvement, family engagement) will be positive.

## VI. Family Engagement

Under the school's Inclusivity Action Plan, IMACS intends that all attending families feel welcome and empowered to play an active and productive role in the learning community. IMACS recognizes that a school community is strongest when students' families are full participants in the community<sup>15</sup>, and further recognizes that many children in the Madison area have family members with less-than-fond memories of their own schooling. IMACS is committed to outreach and support for all families in the goal that they might grow to see school as a source of freedom for intellectual curiosity, and not as a source of trauma. All employees from support staff to administrators commit to a goal of engaging with parents and communities in authentic and mutually supportive ways, asking families rather than telling them how the school might adapt to serve their needs, fostering a school environment that is comfortable and enjoyable for families. Progress toward these goals is measured by the Governance Council and SBLT biannual customer service survey, through informal feedback such as parent-staff conversations and by measuring and tracking family participation rates at school and community events.



AMI Montessori is a 'whole-child' method of education, and families are an important component of that approach.<sup>16</sup> *The only absolute requirement to which families are held is that they express an actual preference for their children to be educated in the Montessori Method.* As a charter school, IMACS would be a school of choice, and participation would always be voluntary, and so in making the choice to enroll their children, IMACS asks families to devote some thought to the decision. In order to facilitate parent understanding and participation IMA has always been committed to reaching families where they are and will engage with families through whatever methods they prefer or require: email or phone calls, school visits or home visits, or through any of the primary family engagement channels.

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<sup>15</sup> Hornby, Garry, and Rayleen Lafaele. "Barriers to parental involvement in education: An explanatory model." *Educational Review* 63.1 (2011): 37-52.

<sup>16</sup> A parent's involvement with the school motivates a student by showing the student the value of academics. Pomcrantz, Eva M., Elizabeth A. Moorman, and Scott D. Litwack. "The how, whom, and why of parents' involvement in children's academic lives: More is not always better." *Review of educational research* 77.3 (2007): 373-410.

Family liaisons. Two parents volunteer each year to serve as family liaisons, available to discuss or problem-solve around any needs that could be supported within the school community (meal trains, carpools, hand-me-downs, etc.). These liaisons also provide a confidential venue for relaying questions or feedback to the administration. Liaisons work with the SBLT and the administration to honor and represent all families of the school community.

Annual All-Parent Orientations. The beginning of the school year offers several meetings at various times for families to come to meet other families, hear an overview of the curriculum and instruction, and ask any questions. All parents that are able are strongly encouraged to attend. Families entering after the start of the academic year are provided with several options to receive this information (office hours, home or off-school meetings, phone, emails, etc)

DEEP Meetings. Throughout the year, eight free, public seminars provide a forum for discussion, exploration, and education for parents (“DEEP”) about Montessori methods and about tools that families can use to help empower children to meet their personal and academic potential. They also provide a venue for families to ask questions and share experiences about child development, the home environment, and the family’s role in the school community. These meetings are advertised to families of attending children, other MMSD families, interested community members, and education professionals. Past topics include positive discipline, addressing transitions, talking about race, and more.



*A student explains her work to a classmate's mother*

Most “mandatory,” recommended, and social events are held at the school, which is ADA compliant, accessible by public transit and with free parking. For evening meetings, childcare is provided, which includes a meal, and refreshments are offered to attendees. IMA is committed to using translation or interpretation resources to meet any additional language needs of interested families. For families with unique scheduling or mobility needs, the administration remains committed to finding creative solutions for engagement, including honoring family requests for conferences before or after school hours, and at libraries, coffee houses, or in students’ place of residence.

These alternate venues and arrangements can also be utilized by any parent wanting an opportunity to discuss their child’s progress and academic career plan outside of the baseline framework of biannual conferences and quarterly progress reports. As discussed in Section VII.C., IMA has implemented Transparent Classroom™ to track, retain, and report student progress data, and this tool also provides 24/7 web-based availability for parents to access student progress information and assessment results, including weekly updates, notes, and pictures, and the ongoing report showing the alignment of Montessori and Common Core benchmarks.

# VII. Curriculum, Instruction & Assessment

## A. CURRICULUM

Montessori classrooms are multi-year, multi-age classrooms, designed to allow a single teacher to work with up to 30 students, all with various strengths, needs, and abilities including, but not limited to children who are English Language Learners and children who have different abilities.

Social skills, leadership, and community services are all hallmarks of the program. These attributes lend themselves to fine-tuning the classroom and curriculum to align with inclusion principles and individual child needs. This is why study after study has shown AMI Montessori classrooms as effective tools in addressing challenges such as achievement, behavior, and opportunity gaps.<sup>17</sup>

Montessori education aligns with Common Core standards and state standards for science, mathematics, English, social studies, visual arts, theater, music, world languages, and physical education, all while meeting the objective of teaching to the whole child. In the teaching of all topics and subjects, the focus moves from personal to global, from simple to complex, from concrete to abstract, familiar to unfamiliar. Alongside academics, Montessori focuses on a child's social and personal development, and integrates fine arts, physical education, and developmentally appropriate discussions of each student's place and responsibility within their community. Instructional integration is accomplished by requiring the providers of early and afterschool care to employ Montessori principles, and by welcoming and encouraging families to learn as much about the method as they care to through various discussions, seminars, and activities.

Many Montessori materials and curricular themes resemble those used in certain contexts in MMSD schools. However, an AMI Montessori school requires a full compendium of very specific, precisely designed materials and a very specific approach to curriculum. There is no specific "curriculum" in the traditional sense; since students have the freedom and responsibility to chart their own education, no two students learn exactly the same material, or gain the same information in the same way, but instead each Montessori guide works with an "album" that serves as a base curriculum, a selection of modules that the guide may present along with the Montessori materials in various configurations to ensure all students meet the learning goals for the cycle.<sup>18</sup> The materials and processes are critical to the scientific Montessori method developed around brain development.

This is the only method of education that offers 100% differentiated curriculum, allowing each child to learn each subject at exactly their own pace while developing skills in time-management, achieving

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<sup>17</sup> For a concise overview, see: Lillard, A.S. & Else-Quest, N., "Evaluating Montessori Education," *Science* 131: 1893-94 (Sept. 29, 2006).

<sup>18</sup> See Appendix for a detailed discussion of the use and purpose of Montessori materials.

learning goals by the end of the three-year cycle. This freedom and responsibility fosters a motivation to learn, and keeps them happy, busy and confident in their role and value within their community. These goals within the method also meet or surpass the expectation and requirements established by MMSD for grade advancement and graduation. *See Appendix for an explanation of the subject matter covered in each classroom and the method by which it is introduced.*

Teachers will be responsible to meet the IMACS version of the FFT, which includes a solid and growing knowledge of human development and brain development. This knowledge, which is considered curriculum and content knowledge provided for students as well as foundation for instructional implementation, allows teachers to deliver the curriculum and content provided in the AMI Montessori albums in the most effective ways to ensure student progress and success.



*A primary student works with the Pink Tower*



*A primary student learns multiplication with the materials*

Teacher and staff development is rooted in the acquisition of knowledge and skills of human development and brain development. For example, a staff in-service for professional development may be about music instruction which includes how the brain responds to the sensorial exploration of matching the diatonic major scale and how the brain then classifies that experience in contrast to matching and grading the pentatonic scale. This teacher development would extend to reviewing possible extensions within the older grades such as the modernization of wind chimes, which often use the pentatonic scale, in China during the 1100s. A further extension for the adolescent students could be metal work to create similar bells without clappers which were primarily used in religious ceremonies. This is just one example of how teacher development around content of curriculum aligns to the mission and values of IMACS guiding each child to a well-rounded educational experience, enabling each child to reach their full potential and maintain a lifelong love of learning.

Curriculum is established in the AMI Montessori written albums. The albums serve as a "base curriculum" and are amended for the individual needs of each student. Each lead AMI teacher participates in annual, monthly, weekly, and daily planning of lesson planning which is different for each child depending on each child's individual developmental, academic, social, emotional, and physical needs. Although there is only one lead trained teacher in each classroom, teachers from the

same level meet weekly to discuss all stages of planning and curriculum and lesson implementation. Curriculum implementation is reviewed at weekly level meetings and at biweekly lead teacher meetings.

IMACS will submit to regular evaluation from accrediting bodies such as AMI and the Wisconsin Montessori Association (WMA) to ensure fidelity to the scientific method of education. In addition to ongoing student assessment, governance council, community, and district evaluation will be used to modify the curriculum as necessary to meet the individual developmental needs of each student.

## B. INSTRUCTIONAL DESIGN

The AMI Montessori method provides an individualized education plan for every student, which is possible due to the rigorous training teachers receive in observation, assessment, and response to student needs using intervention techniques and materials from the classroom culture and environment. Student progression from one three-year class to another tends to align with learning benchmarks, but is actually based on stages of psychological development. This “social promotion” keeps students with the teacher, environment, and peer group that meets their developmental needs, while scaffolding to meet academic needs.

### Research and Examples

Research on the advantages and successes of the Montessori Method is referenced throughout this proposal in the corresponding sections, and in the Appendix. For information about the AMI Montessori Method as a whole, recommended reading includes:

- . "Introduction to Montessori". *American Montessori Society (AMS)*.
- \_\_\_\_\_. "The Montessori Elementary Program". *North American Montessori Teachers Association*.
- . "The Montessori Preschool Program". *North American Montessori Teachers Association*.
- . "AMI School Standards". *Association Montessori Internationale-USA (AMI-USA)*.



*An elementary student prepares a poster to present her research*

Dohrmann KR, Nishida TK, Gartner A, Lipsky DK, Grimm KJ (2007). "High school outcomes for students previously in a public Montessori program", *Journal of Research in Childhood Education* 22/2, pp. 205-217

Lillard, Paula Polk. *Montessori Today: A Comprehensive Approach to Education from Birth to Adulthood*.(2011).

Lopata, Christopher; Wallace, Nancy V; Finn, Kristin V (2005). "Comparison of Academic Achievement Between Montessori and Traditional Education Programs", *Journal of Research in Childhood Education* 20/1, pp. 5-13

Montessori, Maria. *"The Four Planes of Development"*. (1969).

Montessori, Maria. *Education and Peace*. (1992).

Montessori, Maria. *From Childhood to Adolescence*. (1994)

Montessori, Maria. *The Absorbent Mind*. (1967).

Montessori, Mario *The Human Tendencies and Montessori Education*. (1966).

For available examples of implementation of a Montessori school within a public school district, and to evaluate the value such a school brings to district students, the reader may refer to the following cities that have public Montessori schools as part of their district offerings (district schools, not charter schools) By state, these include: AK: Juneau, St. Paul Island. AZ: Chandler, Mesa, Phoenix, Sedona, Teec Nos Pos, Tempe. CA: Carmichael, Castella, Elk Grove, Fair Oaks, Irvine, Merced, Merced, Orangevale, Ramona, Sacramento, San Diego, San Francisco, San Geronimo, Santa Barbara, Shasta, Shingle Springs. CO: Black Hawk, Brighton, Colorado Springs, Denver. CT: Hartford. Washington, DC. FL: Gulfport, Hialeah, Jacksonville, Lauderdale, Palm Beach Gardens, Saint Augustine. GA: Atlanta, Chamblee, Savannah. IA: Windsor Heights. ID: Boise, Pocatello. IL: Chicago, Rockford. KY: Ashland, Cattlesburg. LA: Hammond, Kenner, Lafayette, Roseland. MA: Cambridge, Holliston. MD: Landover, Oxon Hill. MI: Auburn Hills, Benton, Dearborn, Dearborn, Eaton Rapids, Grand Rapids, Holland, Jackson, Okemos, Petosky, Rockford, Shelby Township, Sterling Heights, Traverse City, Ypsilanti. MN: Forest, Lake, Owatona, Rochester. MO: Columbia, Kansas, City. MS: Jackson, MT, Bozeman, Helena, Kalispell. NC: Charlotte, Fayetteville, Greensboro. NE: Norfolk, Omaha. NJ: Tinton Falls. NY: Rochester. OH: Cleveland, Dayton, Loraine. OR: Portland. PA: Erie, Pittsburgh, Guaynabo. SC: Barnwell, Belton, Blacksburg, Bluffton, Charleston, Columbia, Fairfax, Florence, Gadsden, Gaffney, Gray, Court, Greenwood, Latta, Laurens, McCormick, Moncks, Corner, Newberry, Pendleton, Rock Hill, Spartanburg, St. Matthews, Swansea, Trenton, York. TN: Memphis, Nashville. TX: Houston, Longview, Marfa. VA: Arlington. WA: Bremerton, Monroe, Olympia, Seattle, Snohomish, Spokane, Tacoma. WI: Burlington, Milwaukee, River Falls, Wauwatosa.

## **Implementation**

Through the cycle, of work and learning, the teacher and student customize the instructional plan, with student need being the driving focus. In every year of operation, IMA has had students who are English Language Learners and students with special needs whose families had received an IEP through MMSD processes. Despite exemption as a private school, IMA has honored the MMSD IEPs as well and language learning needs, and have met student needs within the framework of the inclusive classroom environment, and by the teacher following this cycle of work and learning.



### **AMI MONTESSORI CYCLE OF WORK AND LEARNING FOR TEACHERS AND STUDENTS**

1. Teacher begins with careful and thorough observation.
2. From these observations, the teacher forms a developmental goal and learning objective.
3. The teacher makes an action plan to meet the needs of the child. This may include planning necessary lessons, adapting the environment, adapting the instructional presentation, and/or collaboration with other school or community or family resources.
4. The teacher implements the action plan.
5. Teacher observes, reflecting on the goal and the action plan, and setting a continuation or a new goal and action plan, as necessary

Each day begins with the students enjoying each other and the outdoor environment. During this first segment of the day, children may play, participate in the run/walk club, visit and care for the school chickens, tend the gardens, socialize, or meditate. After a time outdoors, students enter the classroom environment for the work period.

During each three-hour work period, students move about the classroom choosing their own work and completing lessons at their own pace, and in the order best suited to their own development. After this first work period, students lunch and participate in recess/physical education in the outdoor environment, and then return to the class where the youngest children nap or rest and 5K-9 children engage in a second work period.

As the students in a Montessori environment guide their own education, and because of the holistic subject matters, all portions of the day may accurately be categorized as academic instructional time.

The staffing model for an AMI Montessori school relies on one lead teacher for each classroom, each of which serves between 28-34 students. This teacher and class is supported by an educational assistant, bilingual professional, and/or special education professional, as necessary, to meet the needs of the students. Whenever possible, all staff that interact in any way with students will undertake some level of training in the Montessori method, and all services and supports should be delivered within the framework of the Montessori environment. The staffing model prizes staff who demonstrate multiple capabilities – for example those qualified to teach both math and science, lead teachers who also have ELL or special Ed certifications, EAs who are speak a non-English language or who are part of “grow our own,” or staff with particular knowledge or experience that reflects the life experiences of the students served.

## C. ASSESSMENT

In addition to the standardized tests , the Montessori Method requires that IMACS implement regular ongoing assessments. This begins with a student’s first entry into school, or after transitions between classroom levels or after periods of absence.

### Assessment Schedule

		Fall	Winter	Spring
Summative	Literacy	MAP Reading (Grades 3-8)	MAP Reading (Grades 3-8)	PAIS (Grades 4K-2) MAP Reading (Grades 3-8) Forward Literacy (Grades 3-8) ACT/Aspire Reading (Grade 9) ACT/Aspire English (Grade 9)
	Math	MAP Math (Grades 3-8)		MAP Math (Grades 3-8) Forward Exam Math (Grades 3-9) ACT/Aspire Math (Grade 9)
	Science			Forward Exam Science (Grade 4, 8) ACT/Aspire Science (Grade 9)
	Social Studies			Forward Exam Social Studies (Grade 4, 8)
	Social-Emotional-Behavioral	CBITS (Grade 6)		
	Other		ACCESS for ELLs (all grades, all ELLs)	K-Model for ELLS
Interim: Screening Benchmark	Literacy	MAP Reading (Grades 3-9)	MAP Reading (Grades 3-8)	MAP Reading (Grades 3-8)
	Math	MAP Math (Grades 3-8)		MAP Math (Grades 3-8)
	Science			
	Social Studies			
	Social-Emotional-Behavioral	CBITS (Grade 6)		
	Other	CogAT (Grades 2, 5) Columbia Depression Screener (Grade 9)	Climate Survey (all grades) Columbia Depression Screener (Grade 9)	K-Model for ELLS
Formative	Daily and weekly formal student observations, questioning and learning logs, biweekly conferences, peer reviews, journaling; phonogram, blend-based, and sight word spelling practice and quizzes, book group work projects, and presentation and performance review, portfolio assessment			

## The embedded nature of Montessori assessments

Montessori-specific formative and summative assessments are embedded within the curriculum and environment, and serve as a constant and continuous guide to goal setting, instruction, and review and evaluation. A baseline assessment in a Montessori classroom reveals a student's academic, social, and physical abilities. In the course of the assessments, the AMI Montessori instructor may rely on preliminary exercises, sandpaper letters, sensorial materials, the numeration section, and Grace and Courtesy lessons. These occur at each level in different formats, and are presented in the way and order best suited to the child being assessed. As the materials used in an assessment are familiar components of the classroom environment, the act of assessment is invisible to the child being assessed, as well as to the child's classmates.



Continuous progress monitoring occurs with daily and weekly observations, questioning and learning logs, biweekly conferences (for all students at or above first grade), as well as the specific tools of a peer review process, journaling, phonogram, blend-based, and sight word spelling practice and quizzes, book group work projects, and presentation and performance review. Children participate in continuous self-assessment. Within the physical environment, children can review, based on the layout of the classroom materials, what they have mastered and what is yet to come. The children set goals and ask questions about their progress. At the elementary and secondary levels, the children join their instructor for biweekly conferences to discuss their progress as well as instructional planning.

Summative assessments gather data on an individual child's, a particular level's, or the entire school's overall progress in multiple areas, including school climate. Children beginning in K5 throughout High School develop annual and cumulative learning portfolios that are presented to the instructor, peer-reviewed, and then scanned and stored online through the Transparent Classroom,<sup>1M</sup> described below. Class-level and school-level data from all assessment tools become part of the school's profile, and is reviewed monthly by each level, prioritizing formal observations and student work.

### **Use of assessments and data**

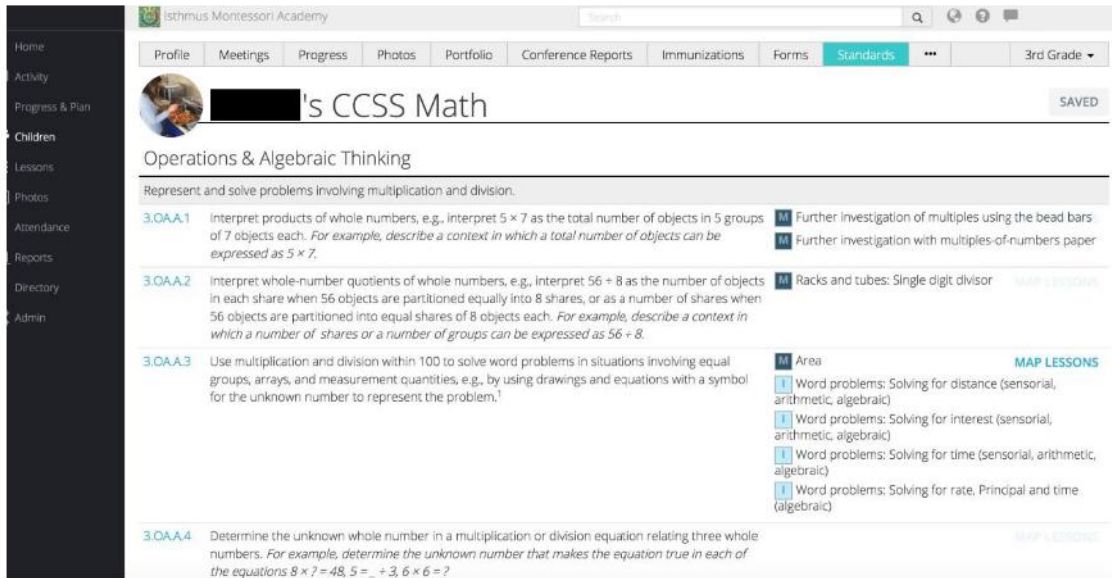
It is communicated with children and families that assessments are used as important and valuable tools to continue the path of learning, communicating, and self-reflection. Families are provided an assessment calendar and examples of continuous, formative assessments in the school handbook, on the website, in the school entryway, and it is discussed at parent teacher conferences as well as during office hours, if scheduled with families.

Teachers communicate regularly with support staff, ELL teachers, and families throughout a student's progress towards learning objectives and academic goals. Students from 3K-9 receive quarterly descriptive report cards, similar to MMSD elementary and middle schools, which include information on student work, assessments, weekly conferences (with elementary and secondary students), and presentation evaluations. Additionally, teachers administer state and national assessments and regular formative and summative tests throughout each year.

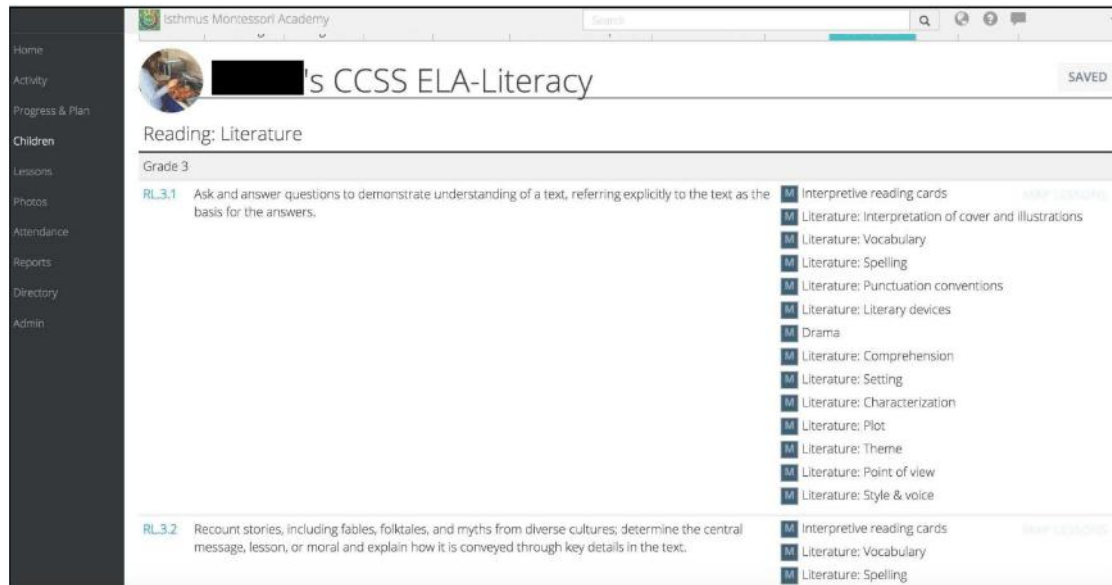
IMA has implemented Transparent Classroom<sup>1M</sup> as a third-party application that serves as a repository of assessment information as well as a tool for creating and distributing assessment reports on the student-, class-, and school-level. The tool has features that mirror Career Cruising functionality so that progress reports can easily be cross-walked with the MMSD ACP and High School Pathways. This system also provides 24/7 availability for parents to access student progress information and assessment results, including a report showing the alignment of Montessori and Common Core benchmarks.<sup>19</sup>

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<sup>19</sup> See Appendix for samples from Transparent Classroom



*Screenshot showing Montessori lessons and the related Common Core benchmarks - Math*



*Screenshot showing Montessori lessons and the related Common Core benchmarks- Literacy*

A monthly level review is reported to the Data Review Team, a workgroup comprised of one lead teacher from each classroom level, who consolidates the data to report to the whole staff quarterly. This quarterly report is used to develop school-wide goals and plans which are shared with the SBLT to be considered for the SIP. Climate surveys are also presented to families and students at the beginning of the year to assist in the planning and implementation of the SIP.

School-wide data is used to guide a continuous cycle of teacher practice improvement, to guide children in reflecting and reviewing their learning objectives, and to guide the school towards progress on the SIP.

# VIII. Student Behavior Management

IMA supports MMSD’s BEP, and understands that adoption and compliance with the BEP is a fundamental requirement of receiving and retaining an instrumentality charter. Attendance, attrition, and classroom behavior will be measured and documented monthly to be included in an annual report created by the principal.

The AMI Montessori curriculum and instructional methods emphasize personal freedom and personal responsibility, and this focus leads to a strong culture and climate of peace, respect, inclusion, and accountability. This is identified as the principle of ‘Grace and Courtesy.’ Students are instructed in positive behavior, conflict resolution, consensus-building, and the importance of taking care of themselves, their environment, and each other.

The AMI Montessori method is founded upon recognizing and honoring each child’s journey to become a productive member of their community. This is a strength that can be leveraged in applying the BEP in a careful and deliberate way to the benefit of the entire school community.

IMA already conducts staff and family trainings on positive discipline and nonviolent communication, which are open to the public, and is willing to serve the rest of the district as a resource for technical assistance in this area.

*IMA already conducts trainings on positive discipline and nonviolent communication, and will serve the district as a resource for technical assistance in promoting positive behavior.*

Younger children that might engage in unwelcome behaviors are redirected towards positive choices. When more advanced children with increased expectations of personal responsibility are involved in incidents that disrupt the school culture of safety and respect, the response is community-based and collaborative, consistent with restorative justice principles.<sup>20</sup> *In the four years that the IMACS founders have run their existing school, not one student has been restrained, secluded, suspended or expelled, because the model is successful in addressing behaviors before they escalate, and because it does not support educational exclusion in any but the most urgent circumstances. Where a child must be removed from the classroom environment, IMA recognizes that learning and development is not suspended, and is committed to ensure continued access to services in a way that maximizes education during the child’s absence from the classroom, and supports the child’s healthy reentry into the learning environment.*

<sup>20</sup> See Appendix for examples of the Montessori approach to various disciplinary situations.

## BEHAVIOR MANAGEMENT ROLES AND RESPONSIBILITIES

**During an incident:** Lead teachers of the student or students involved in the incidents implement the immediate response with the students while educational assistants maintain the integrity of the work period in the prepared environment. Support staff including SEA, psychologist, nurse, or social worker may be called in as needed to meet the needs either of students involved in an incident, or any classmates that may experience negative impacts of the incident.

**After an incident:** Staff that observed the incident first-hand are responsible for writing observations in the classroom log and in student files and complete incident reporting documents. Lead teachers and assistants, whether or not they were the first-hand observers assist in gathering information and conducting follow-up.

**Tracking:** Lead Teachers review all reports for their classes; Principal reviews all reports and confirms all follow-up and reporting requirements are met.

Family involvement is integral to the Montessori method, and is especially important with regards to maintaining a safe, welcoming school. Families are included from the earliest onset of behavior concerns, are asked for input as to what might be prompting a child's actions, are consulted as to the plan of addressing the situation, and are provided with tools and strategies to maintain a consistent response between school and home. Whatever circumstances and responses occur at school, adult guides observe, document, communicate with children and families, and make plans for continued success.<sup>21</sup>

The AMI Montessori method is founded upon recognizing and honoring each child's journey and story; it is a trauma-informed educational environment, supportive and responsive of each member of the community. This is a strength that can be leveraged in applying the BEP in a careful and deliberate way to the benefit of the entire school community. IMA already conducts staff and family trainings on positive discipline and nonviolent communication, which are open to the public, and would also be available to provide such trainings to interested MMSD staff from other schools.

The Montessori method includes education of all staff in the process of proactively preventing and, if necessary, deescalating behavioral situations. For the most extreme situations, the school, like all other MMSD schools, will participate in training and compliance in accordance with MMSD Policies and Procedures 4221, with an emphasis on always using the minimum intervention possible to ensure the safety and security of the students. Whenever an incident would require the use of restraint or seclusion, the school would make all reasonable efforts to accomplish notice requirements within the school day of the incident, but in all circumstances within the time period prescribed by board policy.

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<sup>21</sup> Lillard, A. S. (2011). Mindfulness practices in education: Montessori's approach. *Mindfulness*, 2(2), 78-85

## IX. Key Partnerships

IMA values its developing and continuing partnerships with multiple community organizations. IMA works directly with the Montessori Institute of Milwaukee in connecting interested candidates with the AMI Montessori training. IMA works in partnership with GSAFE to create further learning opportunities and genuine service work with the intention of increasing leadership opportunities for LGBTQ youth and youth of color as well as continuing to strive for greater racial, gender, and trans social justice. IMA continues to deepen relationships with neighborhood community organizations. Most recently, IMA has partnered with East Madison Community Center and Performing Ourselves for an extracurricular movement program for elementary aged students. The theme of their work and eventual performance will be ‘Connections and Collaboration’

Community engagement, micro-entrepreneurship and environmental responsibility are all components of an AMI Adolescent Program. In furtherance of these goals of preparing adolescents for leadership in their communities and careers, new partnerships have been established for 2016 that will provide adolescents with skills, knowledge, and opportunities for service. The teens themselves will help shape the partnership relationship with these entities including Community Groundworks, Wisconsin School of Music Association, Wild Rumpus Circus, the Chazen Museum of Art, and the Central Library’s Bubbler.



*Visiting IMA's partner, Scotch Hill Farm*

IMA will continue valuable learning and service partnerships with Scotch Hill Farms, Gaelic Fusion Dance Company, Henry Vilas Zoo, and the Northside Council.



# X. Human Resources

## **Staff Recruitment: Maintaining our Success**

IMA employees currently reflect the diversity of the district. Not only that, but because IMA Inc.'s Inclusivity Action Plan specifies that children perform best when their demographics are reflected among senior and leadership staff, IMA has successfully recruited and maintained a highly-qualified diverse staff to fill these positions. IMA is committed to hiring, recruitment, and training practices that will maintain this representation.

One strategy that has proven successful in overcoming the barriers that often prevent individuals from underrepresented communities from pursuing education and certification as AMI Lead Teachers, is to pair inclusive recruitment policies with a fine-tuned "Grow Our Own" program, designed to develop talent and provide support in helping candidates with diverse backgrounds achieve teacher licensure. Every person inquiring about employment with IMA – regardless of the positions sought – is advised about potential flexibility and support that the school can provide them if they would like to explore professional development towards senior or leadership roles. To support recruits and advancing staff in obtaining the necessary training and credentials to become full members of the faculty, IMA offers opportunities for flexible work scheduling, for reduced childcare tuition for the candidate's own children, and for assistance financing the necessary training. It is the goal of IMA to develop capacity and leadership among under-represented populations, increasing the diversity of teachers qualified to teach and to lead within the national field of Montessori education.

## **Employment Criteria**

As the School Board will employ all personnel for the school, all MMSD human resource policies will apply.<sup>22</sup> IMA embraces all MMSD policies with respect to:

- hiring practices,
- employment requirements,
- core competencies,
- certifications,
- employment standards

No additional school-specific competencies are required, though the following staff credentials are required to implement AMI standards with fidelity:

- **School Administrators** shall have Wisconsin DPI certification as a principal, professional experience as a school administrator, experience at an AMI Montessori school, and AMI Montessori training at the Primary and/or Elementary level, or a willingness to obtain such

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<sup>22</sup> AMI Montessori teacher training is recognized as a pathway to licensure under Wis Stat 118.194(1)(b); no waiver of certification or competency requirements is needed or requested.

training prior to the beginning of the school year. A careful review of the country's public Montessori landscape reveals that the most successful schools are those whose leaders are thoroughly steeped in the AMI methodology, and have seen cohorts of students pass through multiple three-year age groupings. In order to further success of IMACS's specific vision, candidates with experience at a Charter School and professional experience working with diverse student and family populations will be encouraged to apply. As with our instructional staff, Educational Leaders with multiple licenses and a wide range of professional experiences are preferred.

- **Lead Teachers** shall be either AMI certified for the specific age range they teach or have completed more than 50% of the training, with full completion expected by the beginning of the second year. Teachers with multiple licenses, certifications, or experiences are desired.
- **Educational Assistants** shall have received a Montessori Theory course.
- **Support Staff**, working in special education, psychology, diagnostics, social work, art, music, gym, or library science shall attend workshops and have opportunities for observation and discussion to support their understanding practice and implementation of AMI Montessori principles.
- All **employees and volunteers** at the school shall commit to developing and maintaining genuine, positive connections with children, families, and the local community.

### Staffing Plan

For years in which a class is “growing,” phasing in one or two of the grades in a three-year group, and in any other year where practical, there will be a hiring emphasis on recruiting and hiring qualified staff demonstrating multiple capabilities – those qualified to teach both math and science, lead teachers who also have ELL or special Ed certifications, EAs who are speak a non-English language or who are part of “grow our own,” etc. This will better allow the school to meet all student needs with somewhat lower staffing levels and somewhat higher flexibility.

Staffing is based on one lead teacher for each classroom, each of which serves between 28-34 students. In primary classes, each classroom requires an additional instructor, which may be an educational assistant or a bilingual or special education professional. In elementary classrooms, an educational assistant is not necessary, but bilingual and special education instructors will be allocated based on formulas provided by MMSD's Department of Student Services.<sup>23</sup> Information from this office also guides the staffing of student services professionals. Aggregate counts are displayed according to district formulas, but specific distribution of resources will depend on student need.

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<sup>23</sup> For budget purposes, this proposal incorporates the formula of 14% of Students will have IEPs, and for each 10.5 of these students, IMACS will require one Special Education teacher and 34 weekly hours of SEA. The proposal further assumes an ELL population of 20%, with the majority of these students speaking either Hmong or Spanish at home.

## Staff Retention

An AMI Montessori school is most successful when academic and support staff are a consistent presence throughout a child’s education. Montessori schools typically outperform conventional schools in staff retention because the Montessori environment is vibrant and inspiring in its ability to educate and guide each child to reaching his or her fullest potential.<sup>24</sup> In addition to desirable working conditions, IMA is committed to supporting professional growth and development and staff advancement, and works with each member of staff to identify and track an annual personal professional development plan, which is included in the annual report. It is the goal that 80% of staff would be retained from one year to the next, for the duration of the charter.

## Staff Evaluation Plan

AMI Montessori Guides (teachers) are evaluated using a structure like the Educator Effectiveness Model (EE). Where the IMACS educator evaluation model differs is in the EE Cycle Milestones and the order of and additional components of the Framework for Teaching (FfT) Domains.

The following is a side-by-side comparison of the existing FfT Domains and the IMACS FfT Domains.

FRAMEWORK FOR TEACHING	
Domain 1: Planning and Preparation	
DPI FfT	IMACS FfT
1a Demonstrating Knowledge of Content and Pedagogy	1a Demonstrating Knowledge of the continuum of Human Development
1b Demonstrating Knowledge of Students	1b Demonstrating Knowledge of the Plane of Development in which the educator is practicing
	1c Demonstrating Knowledge of Content and Pedagogy
	1d Demonstrating Knowledge of Students
1c Setting Instructional Outcomes	1e Setting Instructional Outcomes
1d Demonstrating Knowledge of Resources	1f Demonstrating Knowledge of Resources
1e Designing Coherent Instruction	1g Designing Coherent Instruction (Proper use of AMI Montessori Albums)
1f Designing Student Assessments	1h Use of prepared environment and materials to assess student progress

<sup>24</sup> Klinker, Joan M., Dave Riley, and Mary A. Roach. "Organizational climate as a tool for child care staff retention." *YC Young Children* 60.6 (2005): 90.

## FRAMEWORK FOR TEACHING

### Domain 2: Classroom Environment

**DPI FfT**

- 2a Creating an Environment of Respect and Rapport
- 2b Establishing a Culture for Learning
- 2c Managing Classroom Procedures
- 2d Managing Student Behavior
- 2e Organizing Physical Space

**IMACS FfT**

- 2a Observes student and performance and classroom daily
- 2b Prepare environment to the AMI Montessori standards (order, beauty, child-size, completeness, teacher-made)
- 2c Model Grace and Courtesy with students and throughout environment at all times
- 2d Use a quiet, kind, effective tone with all students, staff, and families
- 2e Use positive language and objective statements to encourage intrinsic motivation
- 2f Creating an Environment of Respect and Rapport
- 2g Establishing a Culture for Learning
- 2h Managing Classroom Procedures
- 2i Managing Student Behaviors

### Domain 3: Instruction

**DPI FfT**

- 3a Communicating With Students
- 3b Using Questioning and Discussion Techniques
- 3c Engaging Students in Learning
- 3d Using Assessment in Instruction
- 3e Demonstrating Flexibility and Responsiveness

**IMACS FfT**

- 3a Encourage a love of learning
- 3b Use Observations and AMI Montessori Albums and Assessments to guide instruction
- 3c Communicating With Students
- 3d Using Questioning and Discussion Techniques
- 3e Engaging Students in Learning
- 3f Using Assessment in Instruction

## FRAMEWORK FOR TEACHING

### Domain 4: Professional Responsibilities

DPI FfT	IMACS FfT
4a Reflecting on Teaching	4a Observe different classrooms and at different levels
4b Maintaining Accurate Records	4b Reflecting on Teaching
4c Communicating with Families	4c Maintaining Accurate Records
4d Participating in a Professional Community	4d Communicating with Families
4e Growing and Developing Professionally	4e Participating in a Professional Community
4f Showing Professionalism	4f Growing and Developing Professionally
	4c Showing Professionalism

The Educator Effectiveness Cycle for IMACS will modify the standard MMSD cycle, by adding two additional peer and instructional leader review sessions, one between the start of the year and the midyear review and the other between the midyear review and the end of year meeting. Any IMACS amendments to the current Educator Effectiveness model. would align with the district timeline and goals.

Any staff new to AMI Montessori, or IMACS participate in an orientation that includes an open discussion of standards, evaluative measures, staff and school goals, and the purpose of the evaluation process to implement a continuous cycle of improvement.

During initial meetings each year, staff and administration meet to discuss possible goals and expectations. While overall student safety, well being, and love of learning may never be compromised; all educators are encouraged to expand their practice, to take professional risks, and to use honest self-reflection as a guide to helping students reach their highest potential, helping the education team implement best practices, and to improve overall teaching practices.

Each educator’s starting point with the school and each year are assessed in different ways. As a returning educator, the previous years of experience will be reviewed to establish reasonable yet high expectations for the year ahead. For educators new to the IMACS team, each educator’s training and value are assessed to begin their teaching experience. For example, IMACS believes that it is imperative that children learn from people within their community and by people with whom they relate. This will necessitate a holistic review that includes factors such as the staff members’ social and cultural knowledge, experience, and history and capacity for creating strong relationships with the students they serve.

# XI. Transportation

The driving principle in developing the attendance area and the Transportation Plan is access. The attendance area intentionally includes many neighborhoods and many specific housing structures whose children have historically not had access to Montessori education and who could most benefit. A critical component of this access is continuity. Within our proposed attendance area reside many families marked by housing insecurity and high residential mobility. These families could especially benefit from the culture and continuity of a Montessori environment. IMACS is committed to supporting the Transportation Plan through targeted fundraising and through a flexible approach to school scheduling.

Under Section 121.54(2) Wisconsin Statutes and in alignment with the Madison Metro School District's (MMSD) transportation policy, IMA is committed to providing transportation to elementary students (4k – 5<sup>th</sup> Grade) who live in the Madison Metro area to ensure that they have unrestricted access to the school. Utilizing yellow bus transportation, students attending IMA will receive transportation services for which they are eligible. Because IMA will be operating as an independent public charter school, the school will have more flexibility around its daily schedule and can adjust the daily start and end times in order to work more fluidly within the district's bussing schedule. Buses that are currently operating below capacity could make an additional stop at IMA, or IMA could stagger its internal start times such that one busload of students could begin their school day while the bus does another

Day-to-day implementation of the school's transportation services will be the responsibility of the Administrative Assistant to the Principal. IMA will inform the parents of potential students of the school's transportation services policy as part its student enrollment outreach programs, so students and their families will be fully informed of their transportation rights and choices when considering our charter school.

IMA will adopt the MMSD policy that secondary students (6<sup>th</sup> –9th Grade) utilize Madison Metro Transit. Students demonstrating financial need who reside more than 1.5 miles from IMA will receive a free bus pass. This should meet the needs of all expected students, but should any students in the attendance area reside in neighborhoods where public transportation is unavailable, the school will work with the district office to provide yellow bus transportation. Special education students often have different eligibility for transportation as well. Their eligibility is dictated by their Individual Education Plan (IEP). Transportation for special education students will be provided in accordance with all applicable State and Federal laws.

If a student is not eligible for transportation, such as students attending as internal transfers or through open enrollment, transportation will become the responsibility of the child's parents or guardian. The school is intentionally located to be accessible by public transportation, along Metro Routes 20 and 21. Both of these routes and their connecting routes allow for arrival and departure times consistent with the scheduled school day.

## XII. Waivers

The Committee has reviewed the possibility for statutory waivers as outlined in Wis. Stat 118.38(1)(a), and does not believe any waivers of Wis. Stat. chs. 115 to 121 or in the administrative rules or waivers of any federal statutory or regulatory provisions are necessary for the successful operation of the charter school.



IMA does not believe any waivers of Board Policy are necessary for the successful operation of the charter school, unless BOE would prefer to address identified variances through a waiver. Within the flexibility of certain Board policies, IMA expects to demonstrate variance from typical presentation of policy as to the following handbook sections:

### 3450 Class Size

Over the course of the charter, IMA intends to gradually expand the number of classrooms. During the process of expansion, some classes may have enrollment lower than the stated minimum. For example, a new Lower Elementary class may begin with only grade 1, then the next year serve grades 1&2, and only reach full capacity the third year of the class.

### 3611 Evaluation of Learning Materials

IMA does not request a waiver to 3611, but acknowledges that a Board review of the entire compendium of AMI Montessori materials and curricula is a burdensome undertaking. IMA seeks to establish a plan whereby MMSD will either 1) determine to grant blanket approval for all materials that align with and are approved by AMI and its auditors, or 2) will indicate whether they would prefer to conduct a specific review of each material, either by reviewing a) the Juliana

Group, Inc. or Nienhuis Montessori USA catalogues of materials or b) by coming to the school to be introduced to each of the thousands of materials individually. If this last option is preferred, MMSD should identify a two-day period to devote to this.

#### 4011 Entrance into Four-Year-Old Kindergarten, Five-Year-Old-Kindergarten, and First Grade

An AMI Montessori primary classroom includes children at 3K-5K ages. IMA would like to draw on Wisconsin's 150-year history of public 3K and 4K in communities throughout the state, and serve all primary students in the room as MMSD Kindergarten students. There is increasing research and focus on the value of high-quality educational interventions for the youngest children, an option often inaccessible to families without sufficient means. This is an opportunity for board policy to evolve to encompass this data-supported, research-based innovation. Otherwise, under current policies, 3K students in this type of mixed-age class would be private day care students, and 4K/5K would be MMSD students.

#### 4615 Animals on School Premises

IMA is not requesting a waiver to 4615 as it pertains to the school building, animal education, and class pets, but would like to alert MMSD to the educational goal of early exposure to the biology curriculum, as well as internship-level education in the agricultural/culinary skills. IMA intends to expand its current gardens to a micro-farm and orchard and possibly farm animals, which would all be located on the lands surrounding the school, accessed for these purposes, and not inside the school itself.

IMA does not believe any waivers of the Employee Handbook are necessary for the successful operation of the charter school, unless BOE would prefer to address identified variances through a waiver. IMA expects to demonstrate variance from typical presentation as to the following handbook sections:

#### 4.02 Early Release Monday

IMACS will not release students early on Mondays. The Montessori method depends on a consistent daily schedule, and also depends on consideration of the 'whole child,' which includes the needs and schedules of parents and caregivers. While maintaining a consistent full-day school schedule and consistent childcare structure, all IMACS will still be assured the required 4.5 hours of planning time, in increments of no less than 30 minutes each, and will also receive Team Teaching planning time for each program level. Additionally, the all-lead teacher meetings and all-staff meetings will be conducted during the standard work day, 7:15am-4:15pm daily.

#### 4.03 Family Conferences

The increased student to staff ratios in an AMI Montessori environment result in a high number of family conferences to schedule during the conference period. The employee handbook contemplates two evening shifts for a total of eight conference hours per year. However, with Montessori class sizes, accommodating 100% conference participation at 15 minutes per conference, lead teachers from the IMACS community will need closer to 17 hours to complete two



conferences per year with each family. Conferences each semester are scheduled in the evening of one day, and during the workday hours of the following day, which is a day school is not in session.

Since AMI Montessori is a wholly different, scientific method of education than those familiar to most families in Madison, Isthmus Montessori Academy has developed an effective and comprehensive method of orienting new and continuing families to the features and culture of a Montessori School.

Families have many opportunities to learn about the specific methods at use in the school as well as the history behind the methods, and the specific developmental need that they meet. This is explored one-on-one during a tour, classroom visitation, office hour, or personal email exchange, in a group setting such as at the all-parent meetings or D.E.E.P. Meetings (See Section VI. Family Engagement), a special optional day-seminar during which parents spend the day in the role of a child receiving orientation and instruction, and clearly explained in the parent handbook, as well as on the IMA website, which links to even more resources for deeper explanation.

It is a fundamental component of a Montessori school that students and families in the school community understand the methods and the reasons for those methods. As one example, today's parents have been accustomed to associate large class sizes with tight resources, a lack of commitment, or poorer outcomes. To these families, a Montessori administrator would explain that the large class sizes in a Montessori classroom support the developmental needs of the children by including a critical mass of children who are at the same developmental level (usually correlated to age) as well as enough children with similar capacity. These class sizes of 25-32 students also allow for students to form small groups around their own research interests, and for students to teach each other and learn from each other. As another example, to families and children accustomed to worksheets and textbooks, a Montessori guide would explain the method of introducing children to materials one at a time, and then allowing the children to use the materials as they choose in order to develop the skills and knowledge needed to pursue their studies.

Pertaining specifically to any waivers or variance from Statutory requirements, MMSD policy, or the MMSD Employee Handbook, any waivers or variance will be clearly outlined on the IMA website, published and distributed in the Parent Handbook at the beginning of the term, and addressed verbally at the All-Parent meeting.

# XIII. Financial Operations

## **Budget development**

The budget for Isthmus Montessori Academy Charter School will be developed by the school's governance council, for inclusion in an annual report to Madison Metropolitan School District. Before inclusion in the report, the board of directors of Isthmus Montessori Academy, Inc. will have an opportunity to provide an advisory review, as will the SBLT. The focus of the former will be appropriate consideration of AMI Montessori fidelity, and the review of the latter is to confirm that the budget reflects the priorities and goal outlined in the SIP. The principal of IMACS is responsible for maintaining the budget during the school year, and reporting all observations to the balance of the governance council. This will require due diligence for accounting as well as effective communication and action with teachers and staff of IMACS.

## **Funding streams**

The attached budget presumes the 'open enrollment' base funding amounts for all pupils 5K-9, and .6 of that sum for 4K, with expenses also reduced accordingly. Because IMACS enrollment goals, if met, would make the school eligible for Title I funding, this funding source is assumed for year 3-5, but these funds, if received, would be allocated to Title I related expenditures.

This budget does not reflect the debt currently held by IMA, Inc. or by the organizations founders. Payments on this debt will at all times be made by IMA, Inc., the borrower. IMACS will play no role in that loan, and likewise will play no role in the payment of any expenses made or debts incurred by IMA, Inc. that are in furtherance of converting additional sections of the existing facility into suitable educational spaces. MMSD will only be responsible for the rent and utilities of the space used, 2/3 of the total expenses in these categories.

The charter committee understands that MMSD is not at this time going to explore the option of serving 3K students through public education. Therefore, this budget does not reflect revenues or expenses for this population. Those revenues and expenses will rest with IMA, Inc., which adopts MMSD assumptions about expected/target demographics, Human Resources, etc.

From funds received for childcare for children aged 0-3, 4K wrap-around, and before and aftercare, as well as from community programming, IMA, Inc. will pledge ongoing financial support to IMACS. The assumed amount of this ongoing aid has been conservatively estimated at \$60,000 per year, with an anticipated larger award in years of expansion- years 1 and 3 of the charter. This is in addition to funds necessary for staffing 3K and for the 1/3 ongoing facility costs.

The Governance Council for IMACS will be charged with identifying and pursuing funding opportunities, but IMA, Inc. also remains committed to leveraging existing relationships as well as its own committed resources, and identifying and pursuing ongoing opportunities.

**Value Considerations**

School leadership participates in information-sharing and referral networks with the home-birth, home-schooling, and private Montessori school communities, and will continue to recruit through those channels as well. IMA represents the following opportunities to add value to the district:

Current clients. 20% of current students live outside the MMSD attendance area, representing the potential to add open enrollment revenues to MMSD. Most current families that do reside within MMSD are committed to providing a Montessori education to their children. By holding an instrumentality charter, IMA can bring these families back into MMSD, and capture future families with similar interests. This adds both revenue, and additional committed and involved families to the MMSD community.

Competitive advantage. IMA believes it can compete with a number of Madison’s private schools for additional families who reside inside and outside Madison, that are not attending MMSD. Schools such as Madison Community Montessori, Madison Country Day School, Preschool of the Arts, Wingra School, and virtual and homeschooling options all offer alternative methods of education that are currently popular. While MMSD has excellent schools, these alternative methods are not currently offered within the district, and the private offerings are costly. Families currently attending or considering these and similar schools will be drawn to IMA as a charter because of the high fidelity to the AMI method, the larger student body, the wider range of ages served, the diversity the school will represent, and the opportunity to participate in public education in their community.

Relief of pressure. IMA believes that it can serve the district by diverting certain families from district schools marked by excessive demand. Many district families will see IMA as an alternate source of ‘added value’ they see in schools offering dual language immersion, arts emphasis, or Advance Placement courses. By offering a similar added value, IMA can divert some enrollment interest from these programs with excess demand, opening more slots at these schools to MMSD families. Additionally, due to the IMA attendance area, many children who do have access to these ‘added value’ options will for the first time have multiple options.

Limited “vacuum effect” in other elementary schools. Given the focus on admission among 3K-1, loss by other schools would primarily be in siblings of enrollees, and as resulting from MMSD referral.

<u>Projections</u>	<i>Year 1</i>	<i>Year 2</i>	<i>Year 3</i>	<i>Year 4</i>	<i>Year 5</i>
Open Enrollment from outside MMSD	15 (existing)	10	12	15	20
Recapturing MMSD –area students currently in private or home-schools	50 (existing)	30	30	35	40
Administrative transfer	10	10	12	12	15

Isthmus Montessori Academy Five-Year Budget Projection

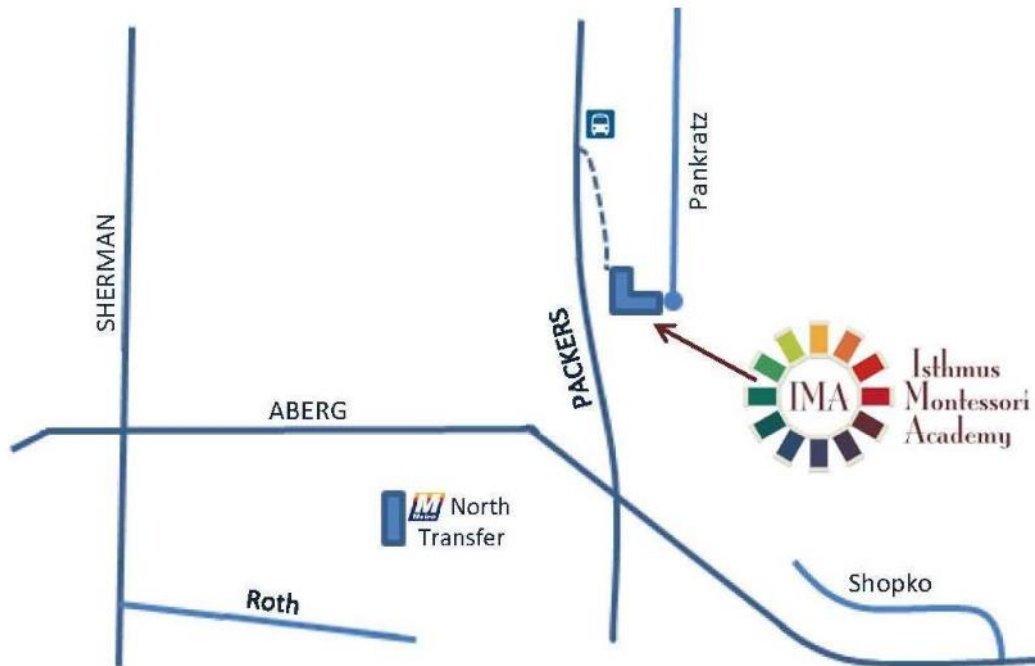
	2017-18 Year #1	2018-19 Year #2	2019-20 Year #3	2020-21 Year #4	2021-22 Year #5
<b>Revenue Generators</b>					
Per Student Multiplier	6,739	6,806	6,874	6,943	7,013
4k adjusted Enrollment	175	221	229	234	252
3k students (not funded through State Authority)	34	34	34	34	42
<b>Revenue Sources</b>					
State Authority	1,182,020.60	1,506,934.75	1,576,999.72	1,627,485.71	1,768,585.39
Allowable School Fee (\$340 - assume waived for 15% pu	7,119.60	8,683.60	8,955.60	9,125.60	10,002.80
Title I-A (*= includes TI funding, if received)			67,341.85	95,822.46	122,623.64
Financial support from the parent organization, IMA, In	120,000.00	60,000.00	61,200.00	62,424.00	100,000.00
Fundraising and Foundation support	60,000.00	60,900.00	61,813.50	62,740.70	63,681.81
Field Trip fees (from paying students only)	8,770.00	11,070.00	11,470.00	11,720.00	12,610.00
<b>Total Revenue</b>	1,377,910.20	1,647,588.35	1,787,780.67	1,869,318.48	2,077,503.65
<b>Instructional Expenditures</b>					
<b>Staffing Expenditures (expressed in FTE)</b>					
Classroom Teacher (incl. BRT)	5.8	7.3	7.6	7.8	8.4
Educational Assistant (incl. BRS)	1.0	1.0	1.0	1.0	1.0
Special Ed Teacher	2.3	2.9	3.0	3.1	3.3
Special Education Assistant	0.8	1.0	1.0	1.0	1.1
* Add'l SEA/BEA services for Title I-A			0.4	0.4	0.5
Student Services (Guidance, Psych, Social Work, Nurse	1.5	1.8	1.9	1.9	2.0
* Add'l Student Services for Title I-A			0.5	0.8	1.0
School Administrator(s)	1.0	1.0	1.0	1.0	1.0
Clerical Support	0.4	0.4	0.4	0.6	0.6
Other Staffing Cost (Professional Development)					
Other Staffing Cost (Recruitment & Training)					
SIP					
SBLI					
<b>Purchased Services</b>					
Licensing and accreditation (IB, AAI)	1,440.00	1,454.40	1,468.94	1,483.63	1,498.47
Rent	116,699.00	119,032.98	121,413.64	151,708.70	154,742.87
Utilities	33,733.33	34,408.00	35,096.16	35,798.08	36,514.04
Pupil Travel (research trips, field trips)	8,770.00	11,070.00	11,470.00	11,720.00	12,610.00
Construction	-	-	-	-	-
Supplemental Bus Route (above assumed)	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00

Isthmus Montessori Academy Five-Year Budget Projection

	2017-18 Year #1	2018-19 Year #2	2019-20 Year #3	2020-21 Year #4	2021-22 Year #5
<b>Supplies</b>					
General Supplies	1,000.00	1,020.00	1,040.40	1,061.21	1,082.43
Classroom Supplies Rental	42,000.00	48,960.00	49,939.20	57,305.23	64,945.93
Curriculum and Programming (* incl IT)	87,700.00	110,700.00	114,700.00	117,200.00	126,100.00
<b>Meal Sub-Budget - Breakfast, Snack, Lunch</b>					
Food Service Staff	0.60 (27,609.76)	0.60 (28,161.95)	0.75 (35,906.49)	0.75 (36,624.62)	0.75 (37,357.11)
Meal revenues from paying pupils	63,144.00	69,458.40	72,931.32	74,389.95	75,877.75
NSLP Breakfast and Lunch reimbursements	126,288.00	159,408.00	165,168.00	168,768.00	181,584.00
Food Service Supplies	(1,000.00)	(1,020.00)	(1,040.40)	(1,061.21)	(1,082.43)
Food	(189,432.00)	(216,626.40)	(225,859.32)	(230,917.95)	(242,341.75)
<b>Total Cost</b>	<b>1,373,967.02</b>	<b>1,630,464.09</b>	<b>1,782,385.93</b>	<b>1,918,533.49</b>	<b>2,069,592.17</b>
<b>Net Revenue to Expenditures</b>	<b>\$ 3,943.18</b>	<b>\$ 17,124.26</b>	<b>\$ 5,394.74</b>	<b>\$ (49,215.01)</b>	<b>\$ 7,911.47</b>

## XIV. Facility/Safety Plan

IMA is currently located at 1402 Pankratz Street, near the intersection of Aberg and Packers Avenues. The facility is located in the heart of a community that might most benefit from new and expanded access to Montessori methods. It is accessible by public transit, is stable, secure, and offers easy free parking to families and staff. It includes an expansive green space currently in use as the school's "outdoor environment," the Montessori term for a space to observe and interact with the natural world. IMA has developed a child's playground, micro-orchard, school gardens, the new chicken project, and outdoor physical education.



IMA, Inc. holds a five-year lease with the exclusive option to expand into the entire building, 35,000 square feet, when enrollment supports expansion. IMA, Inc. currently leases only 10,000 sq ft of the building; 9,000 is in use by students. The development of this space from its former office use into functional classrooms was accomplished with a construction loan to IMA, Inc., which is additionally secured by IMA's founders as individuals. IMA, Inc. is paying this debt ahead of projections, and will continue to pay it with revenues from non-school operations. **Under no circumstances would service of this debt transfer to MMSD or to any other party. It remains the responsibility of IMA, Inc. as distinct from the proposed IMACS, a separate legal entity.** In addition to retaining the debt burden for all expenditures to date, IMA, Inc. will retain 2,500 sq ft of the facility which will continue to be occupied solely by the infant and toddler programs and would not be part of the charter school.

## Facility Plan

The capacity for the portion of the building currently leased and in use is 153 in the current configuration, 193 without expanding the leased area. In order to procure a facility with adequate room for growth, IMA, Inc. and its legal and financial advisors worked with the building owner to develop a cost structure that is fully supported by the private tuition currently being charged to enrolled families, and which would be easily supported at enrollment levels even below those projected for the charter school. In addition to IMA, Inc.'s option to expand into unused portions of the building, it also has contractual permission to make broader use of the grounds surrounding the building, allowing for enhanced curriculum in the areas of botany, zoology, math, land use planning, animal husbandry, geography, history and environmental studies, as well as business studies as the adolescents leverage the micro-farm in their entrepreneurial work and in service learning, such as by producing and providing fresh foods to enhance the lunch programs of surrounding MMSD schools.



Unless MMSD chooses an alternate facility, IMA, Inc. is prepared to maintain its role as lease-holder, to whom MMSD might become a sub-lessor for charter school classrooms and for access to common areas shared by the school, the private day care, and the family and community resource functions. The attached budget contemplates IMA, Inc. paying 1/3 of total rent, with MMSD as a sub-lessor paying the remaining 2/3. As the school expands to capacity, and the IMA, Inc. childcare and community functions also expand, the increase of additional classes and spaces requires doubling the current space leased for year three and beyond. This will represent significant build-out costs, but is the only alternative to denying access to interested families in need, and IMA, Inc. is prepared to make the investment in furtherance of its vision.

Alternatively, should MMSD identify an alternate facility which would accommodate the charter school, and have leasable space available for the other functionalities of IMA, Inc., IMA can exercise the termination clause and terminate the existing lease for \$15,000. An alternate facility decision

should give due weight to the interests of IMA, Inc., which include being located as centrally as practical in the city of Madison, accessible by public transit, and with sufficient space to serve all interested children that might benefit from a method of education from which they have historically been excluded. A facility plan that could only accommodate the numbers currently enrolled would be insufficient to meet this imperative of equitable access.

### **Ensuring Health and Safety**

The physical well-being of every student, visitor, and employee will be a primary consideration in every school activity, including the designing of facilities, the planning for school functions, or the performance of a task.

A safety plan has already been developed for the facility's current functionality, and the changes that will be made upon the receipt of an instrumentality charter have been identified. Current and identified plans dictate that fire drills are held monthly, tornado drills are held monthly during tornado season, and drills for lockdown and other emergency scenarios are held annually.

Several principles and approaches within AMI curriculum and instructional design serve as preventative measures that support an environment that ensures the physical well-being of all students.

The AMI Montessori focus on grace, courtesy, responsibility and service result in a learning environment that is safe both physically and psychologically. IMA, Inc. has since 2012 operated a private school and childcare center at the current facility, and since that time has only had to report 1 incident to the licensing agency. The same principles and policies should result in low rates of incidents for IMACS. Additionally, the teaching practice of providing a "Prepared Environment" for students to learn ensures that the physical set-up of the classroom and instructional materials provide the safest possible learning environment.

IMA will utilize the resources currently available through MMSD in order to comply with School Board Policy 4147. This includes Emergency Procedures, staff training, accident reporting, and bullying/harassment reporting. The School Based Leadership Team, led by the school principal, will be responsible for the development and implementation of Emergency Procedures in collaboration with the MMSD Coordinator of School Safety and other staff members as appropriate such as the school nurse, food service staff.



## XV. Legal Requirements

For the last four years, since IMA opened its doors, Carrie Marlette and Melissa Droessler have maintained an understanding of the laws and policies governing public schools in general and charter schools in particular. They have been instrumental in creating new legislation around Montessori training as a pathway to licensure for public school teachers. With regards to the statutory requirements surrounding voluntary attendance, non-sectarian education, and education of students with exceptionalities (“disabilities”), the Heads of School have voluntarily complied, within the framework of running a private school. They already follow district-supported practices in serving students who are English Language Learners, and they currently honor all IEPs and assist their pupils in pursuing an evaluation for IEP if needs present. All of this is voluntary for Wisconsin private schools, but undertaken by IMA founders out of a commitment to access and a vision to join MMSD.

School operators have a strong record of legal and regulatory compliance under their current operating structure, and have developed a highly-transferrable skill set that will serve them in assuring compliance with the letter and spirit of Wisconsin Statutes 115-121. In maintaining compliance with all federal and state laws and regulations, as well as local requirements and MMSD policy, the Governance Council will be supported by the IMA, Inc. Board of directors, by designating a member of the Governance Council as the legal compliance coordinator, through the existing relationship with the organization’s attorney specializing in WI childcare and K-12 law.

In addition to federal and state laws and regulation, the Association Montessori Internationale has very stringent expectations and requirements that are required for any AMI school. It is the presence of an official standard that differentiates an AMI Montessori school as a school operating with fidelity to the Montessori methods. Annual reviews of the facility, curriculum, instruction, and student work are a component of ongoing approval of operations.

### **Ensuring Equitable Access**

IMA, Inc. acknowledges the disproportionate barriers to opportunity faced by Madison’s families of color, and the fact that these opportunity gaps result in a high correlation between race and income, and a correlation of both these factors with residential patterns. (For additional information on ensuring access, please refer back to the Student Recruitment Plan in Section III.A.)

In seeking to serve the community and MMSD as a resource for change, IMA, Inc.’s founders began by siting their organization in a transit-oriented location in a neighborhood of need.

In pursuit of equitable access by demographic measures, IMA has committed to economic diversity, and has a proven record of addressing economic barriers. Today 40% of attending families receive some sort of financial assistance to attend. This is possible because the school founders elected to research, pursue, and maintain state licensure as a childcare provider over four years. Private schools providing childcare services on the site of the school are completely exempt from all of these licensing requirements. School leadership nonetheless undertook this process out of a belief in operational

transparency, out of deference to the State administration, and in pursuit of their broader vision of expanding access to Montessori education among underserved populations and disinvested communities. By voluntarily complying with the federal, state and local rules, laws and regulations, IMA became eligible for ranking in the Department of Children and Families Youngstar rating system for childcare providers. This allows IMA, Inc. to accept Wisconsin Shares, and the families who participate.<sup>25</sup> Because IMA has consistently met the highest standards of quality childcare, as well as fidelity to the legal requirements, IMA boasts a 5-star rating, which entitles the organization to an additional 25% of the standard reimbursement. Rather than keep this performance bonus, IMA has elected, out of a commitment to equity, to apply this additional payment towards the families' portion of the bill. The charter committee knows of no other childcare provider in the Madison area that uses this additional Youngstar incentive to reduce the family liability below what they would be legally liable to pay.

Every year in operation, IMA, Inc. has instructed children presenting special needs who have gone through the IEP referral process, and who now receive full IEP services at IMA, and to the extent possible without ever removing the children from the classroom environment. Compliance with an IEP is not required for operators of a private school; this is a voluntary undertaking driven by a commitment to equitable access. A prominent expert in Special Education for Montessori schools, Anita Koenig, who is not herself Montessori trained, has developed specific approaches and practices after years of experience implementing special education policies within the nation's public Montessori schools. IMACS would seek to partner with Ms. Koenig, or a similar expert in her methods to develop a specific, thoughtful, and targeted plan to recruit, onboard and serve all children's needs within the Montessori framework.

Likewise, in each year of operation, IMA, Inc. has served children who are English language learners of varying abilities, but skewing most heavily toward children who are wholly new to an English-speaking environment because they have only recently attained school-age. As a private school and care provider, IMA would have no obligation to recruit, admit, enroll, or serve these children and families, but the school's commitment to equity demands it. Over the course of the school's operation, IMA has at various times employed teaching staff fluent in Arabic, French, German, Korean, Mandarin, and Spanish. Montessori takes an asset-based approach to personal differences, which includes a child's physical, cultural, and linguistic competencies.

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<sup>25</sup> Wisconsin Shares is a means-tested public benefit program that provides eligible families with a childcare voucher that pays the majority of costs, leaving the family with a co-pay. Readers may be familiar with the similarly-structured Section 8 housing program.

# XVI. Additional Considerations

One critical component of the AMI Montessori Method that is not specifically contemplated by the sections in the application template is the role played by a Montessori child in his/her/their education. For this reason, the charter committee would like to use this section to discuss the Student Engagement Plan.

## **Student Engagement Plan**

### **Honoring differences**

Montessori takes an asset-based approach to individual and cultural differences, and teachers are trained to incorporate culturally relevant vocabulary and practices into the classroom. This principle, combined with the visual nature of a Montessori classroom and Montessori instruction, and the use of peer-partnership in learning, supports English Language Learners, or other students with diverse language and communication needs.

### **Meeting students where they are**

Interventions, whether for remediation or advanced learners, are immediate, constant, and invisible. Each AMI Montessori classroom includes learning materials from both the classes ahead and before, allowing teachers to offer advanced or remedial coursework without revealing individual student progress relative to the rest of the class either to the student receiving the intervention or to the classmates. Because each material has multiple uses and can be included in numerous lessons, students' use of a specific material provides no indication to themselves or their peers that they may be receiving remediation or advanced learning. It is only an AMI-trained teacher or guide who can recognize and monitor student progress.

For example, the teacher may observe a first grader expressing difficulty with multiplication using a three-digit multiplier using the large bead frame. The teacher documents the observation, assesses the child's understanding of the mathematical practice and concept, and may introduce a new material or a new use for a familiar material to teach the target concept an alternate way (about a dozen Montessori materials offer concrete representation of dynamic multiplication), or the teacher may connect the student with a compatible peer who has a stronger grasp of the concept, furthering both students' understanding through working together.

### **Empowering students with freedom and responsibility**

While all assessments, assessment results, and interventions rooted in the Montessori method are invisible to the students, students in the AMI Montessori environment are, from the earliest ages, engaged in the process of self-reflection, goal setting, community connections, and career pathways.

Beginning in the Lower Elementary Program (grades 1-3), students join their instructor for biweekly individual conferences, at which they determine academic and social goals for the year as well as for

the more immediate two-week period. The conference process is implemented with an inquiry-based guidance connecting the child to their place in the classroom community, the school community, and the wider community. This is extended in the direction provided for service work projects. 5K through Secondary students participate in curating their individual portfolios by choosing work to present for peer review and for inclusion in their ongoing cumulative proposal.

In addition to setting their own academic goals, Montessori students also guide direct their own learning. 3K-5K students explore through concrete experiential lessons, and beginning in elementary school, this is accompanied with story lessons, which establish a foundation for research-based education. The children in first grade are presented with experiments and demonstrations that they can repeat or use as a foundation for further questioning to design their own experiments. Throughout the year, students conduct independent and small-group research and create presentations for their academic community.

At the Adolescent level, the children participate in micro-entrepreneurship and additional service work, designed and launched independently. Experts from a variety of fields are invited to present as a part of the micro economy work as well as part of the broader curriculum areas. Throughout this process, the children participate in a constant reflection process for each micro economy and service work that they plan. This reflection and goal setting and evaluation is documented as a part of each project's ongoing presentation and conference meeting process as well as the final presentation as a summative review work.



*Isthmus Montessori Academy*

# APPENDIX

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## GLOSSARY

As in any field of science, the AMI Montessori method is associated with a specific lexicon and cannot be explained or discussed without the use of some terms of art. While every attempt has been made to define these terms when used in the charter application, IMA has adapted this glossary of key Montessori terms and concepts for reference by the review panel

### **Absorbent mind**

A mind able to absorb knowledge quickly and effortlessly. Montessori said the child from birth to six years has an “absorbent mind.”

### **Adaptation**

Related to the idea of an absorbent mind (Haines, 1993) is a special power of the young child that can be called the power of adaptation. This power is a process whereby the young child absorbs the culture of her time and place, taking in all the spirit, the customs, the ambitions and attitudes of a society simply by living in that society.

### **Analysis of movement**

A technique used by Montessori teachers. The adult, when showing a complex action to a child, breaks it down into its parts and shows one step at a time, executing each movement slowly and exactly. The action thus becomes a sequence of simple movements and the child has a greater chance of success when “given the liberty to make use of them.” (Montessori, 1996, p. 108)

### **Children’s House**

The English name for Montessori’s “Casa dei Bambini” (Italian). A place for children from 3-6 years to live and grow. Everything necessary for optimal human development is included in a safe and secure environment.

### **Classification**

Sorting. Allocating or distributing according to common characteristics. The young child

engages in classification activities because the process is essential for the construction of the intellect. The Montessori classroom offers many opportunities for classification.

### **Concentration**

Deep engagement. The young child focuses attention on aspects of the environment essential for development. From a Montessori perspective, concentration is “a consistent activity concentrated on a single work –an exercise on some external object, where the movements of the hands are guided by the mind.” (1983, p. 149).

### **Concrete to abstract**

A progression both logical and developmentally appropriate. The child is introduced to a concrete material that embodies an abstract idea such as size or color. With hands-on experience, the child’s mind grasps the idea inherent in the material and forms an abstraction. Only as the child develops is he or she gradually able to comprehend the same idea in symbolic form.

### **Control of error**

A way of providing instant feedback. Every Montessori activity provides the child with some way of assessing his own progress. This puts the control in the hands of the learner and protects the young child’s self-esteem and self-motivation. Control of error is an essential aspect of auto-education.

**Coordination of movement**

One of the major accomplishments of early childhood. Through the child's own activity, she refines muscular coordination and consequently acquires increasingly higher levels of independent functioning. Because of this developmental need, children are drawn to activities which involve movement and especially to pastimes which demand a certain level of exactitude and precision.

**Creativity/imagination**

Imagination involves the forming of a mental concept of what is not actually present to the senses. Creativity is a product of the imagination and results from the mental recombining of imagined ideas in new and inventive ways. Both are dependent mental imagery formed through sensorial experience.

**Cycle of activity**

Little children, when engaged in an activity that interests them, will repeat it many times and for no apparent reason, stopping suddenly only when the inner need which compelled the child to activity has been satisfied. To allow for the possibility of long, concentrated work cycles, Montessori advocates a 3-hour uninterrupted work period.

**Development of the will**

The ability to will, or choose to do something with conscious intent, develops gradually during the first phase of life and is strengthened through practice. The Montessori environment offers many opportunities for the child to choose. Willpower, or self-control, results from the many little choices of daily life in a Montessori school.

**Deviations**

Behavior commonly seen in children that is

the result of some obstacle to normal development. Such behavior may be commonly understood as negative, (a timid child, a destructive child, etc.) or positive (a passive, quiet child). Both positive and negative deviations disappear once the child begins to concentrate on a piece of work freely chosen.

**Discipline from within**

Self-discipline. The discipline in a well-run Montessori classroom is not a result of the teacher's control or of rewards or punishments. Its source comes from within each individual child, who can control his or her own actions and make positive choices regarding personal behavior. Self-discipline is directly related to development of the will.

**False fatigue**

A phenomenon observed in Children's Houses around the world, often at approximately 10 a.m. The children seem to lose interest in work, behavior becomes disorderly, and the noise level rises. It may appear as if the children are tired. However, if the directress understands this is simply false fatigue, they will return to work on their own and their work will be at an even higher level than before.

**Grace and courtesy**

An aspect of Practical Life. Little lessons which demonstrate positive social behavior help the young child adapt to life in a group and arm her with knowledge of socially acceptable behavior; practical information, useful both in and out of school.

**Help from periphery**

The periphery is that part of the child that comes into contact with external reality. The child takes in impressions through the senses

and through movement. Help from periphery means presenting objects and activities in such a way so as to evoke purposeful movement on the part of the child. "We never give to the eye more than we give to the hand." (Standing, 1957, p. 237).

### **Human tendencies**

A central tenet of Montessori philosophy is that human beings exhibit a predisposition to exploration, orientation, order, abstraction, work, self-perfection, communication and a spiritual life. The tendencies are universal, spanning age, culture and racial barriers; they have existed since the dawn of the species and are probably evolutionary in origin.

"Montessori stresses the need to serve those special traits that have proven to be tendencies of man throughout history." (Mario Montessori, 1966, p. 21).

### **Independence**

Normal development milestones such as weaning, talking, etc., can be seen as a series of events which enable the child to achieve increased individuation, autonomy, and self-regulation. Throughout the four planes of development, the child and young adult continually seek to become more independent. It's as if the child says, "Help me to help myself."

### **Isolation of difficulty**

Before giving a presentation, the Montessori teacher analyzes the activity she wants to show the child. Procedures or movements that might prove troublesome are isolated and taught to the child separately. For example, the simple movement of holding and snipping with scissors is shown before cutting curved or zigzag lines; folding cloths is shown before table washing, an activity requiring folding. A

task should neither be so hard that it is overwhelming, nor so easy that it is boring.

### **Indirect preparation**

The way nature has of preparing the intelligence. In every action, there is a conscious interest. Through this interest, the mind is being prepared for something in the future. For example, a child will enjoy the putting together of various triangular shapes, totally unaware that because of this work his mind will later be more accepting of geometry. Also called "remote preparation," the deeper educational purpose of many of the Montessori activities is remote in time.

### **Language appreciation**

From the very first days in the Montessori classroom, children are given the opportunity to listen to true stories about known subjects, told with great expression. Songs, poems and rhymes are a part of the daily life of the class. The teacher models the art of conversation and respectfully listens to her students. Looking at beautiful books with lovely, realistic pictures is also a part of language appreciation.

### **Learning explosions**

Human development is often not slow and steady; acquisitions seem to arrive suddenly, almost overnight, and with explosive impact. Such learning explosions are the sudden outward manifestation of a long process of internal growth. For example, the explosion of spoken language around two years of age is the result of many months of inner preparation and mental development.

### **Mathematical mind**

All babies are born with mathematical minds. That is, they have a propensity to learn things which enhance their ability to be exact and



orderly, to observe, compare and classify. Humans naturally tend to calculate, imagine, abstract and create. But this vital part of intelligence must be given help and direction for it to develop and function. If mathematics is not part of the young child's experience, his subconscious mind will not be accepting of it at a later date.'

### **Maximum effort**

Children seem to enjoy difficult work, work which tests their abilities and provides a sense of their growing power. They exult in giving their maximum effort. A tiny child will struggle to carry a tray with juice glasses or push a heavy wheelbarrow whereas school age children, if allowed to make up their own problems will prefer to sink their teeth into a challenging equation  $(1+2+3+4\dots+10)$  rather than drill on  $3+5=_$  and  $6+2=_$ .

### **Memory games**

During the age period of 3-6, children build their memory; sensorial games provide children an opportunity to strengthen their mental muscles. A typical game goes like this: A child picks up a geometric shape from a drawer, lightly traces the shape with her fingers, and sets it on the table. She must then carry that shape in her mind as she walks across a room full of distractions and finds its match amongst a set of cards at the opposite end of the room. Games like this build visual memory, a key component of reading. Similar games are played using other sensory modes: auditory, tactile, etc.

### **Mixed ages**

One of the hallmarks of the Montessori method is that children of mixed ages work together in the same class. Age-groupings are based on developmental planes. Children from 3 to 6 years of age are together in the

Children's House. Six to 9-year-olds share the lower elementary, and the upper elementary is made up of 9 to 12-year-olds. Because the work is individual, children progress at their own pace; there is cooperation rather than competition between the ages.

### **Normalization**

If children are repeatedly able to experience periods of spontaneous concentration on a piece of work freely chosen, they will begin to display the characteristics of normal development; a love of work, attachment to reality, and a love of silence and working alone. Normalized children are happier children: enthusiastic, generous, and helpful to others. They make constructive work choices, and their work reflects their level of development.

### **Obedience**

An act of will that develops gradually, showing itself "unexpectedly at the end of a long process of maturation." (Montessori, 1967, p. 257). While the inner development is going on, little children may obey occasionally, but be completely unable to obey consistently. As their will develops through exercise of free choice, children begin to have the self-discipline or self-control necessary for obedience

### **Points of interest**

Montessori realized that if children spend too much time on a complex task or fail to master necessary details, the exercise ceases to interest them. She suggested that points of interest be interspersed throughout each activity. These points guide the child toward the goal and stimulate repetition and interest by offering immediate feedback, or what Montessori called "control of error." The child's performance becomes refined through

trial and error, the points of interest acting as signposts along the path to success.

### **Practical Life**

This is one of the four areas of the Montessori prepared environment. The exercises of practical life resemble the simple work of life in the home: sweeping, dusting, washing dishes, etc. These purposeful activities help the child adapt to his new community, learn self-control, and begin to see himself as a contributing part of the social unit. His intellect grows as he works with his hands; his personality becomes integrated as body and mind function as a unit.

### **Prepared environment**

The Montessori classroom is an environment prepared by the adult for children. It contains all the essentials for optimal development but nothing superfluous. These include order and reality, beauty and simplicity. Everything is child-sized to enhance the children's independent functioning. A trained adult and a large enough group of children of mixed ages make up a vital part of the prepared environment.

### **Presentation**

The teacher does not teach in the traditional sense, but rather shows the child how to use the various objects and then leaves him free to explore and experiment. This is called a presentation. To be effective, it must be done slowly and exactly, step by step, and with a minimum of words.

### **Psychic embryo**

The first three years of life is a period of mental concentration, just as the nine months in utero is a period of physical creation. The brain awaits experience in the environment to flesh out the genetic blueprint. Since so much

mental development occurs after birth, Montessori called the human infant a psychic embryo.

### **Repetition**

The young child's work is very different from the adult's. When an adult works, he sets out to accomplish some goal and stops working when the objective is achieved. A child, however, does not work to accomplish an external goal, but rather an internal one. Consequently, they will repeat an activity until the inner goal is accomplished. The unconscious urge to repeat helps the child to coordinate a movement or acquire some ability.

### **Sensitive periods**

Young children experience transient periods of sensibility and are intrinsically motivated or urged to activity by specific sensitivities. A child in a sensitive period is believed to exhibit spontaneous concentration when engaged in an activity that matches a particular sensitivity. For example, children in a sensitive period for order will be drawn to activities that involve ordering. They will be observed choosing such activities, becoming deeply concentrated, sometimes repeating the activity over and over, without reward or encouragement. Young children are naturally drawn to aspects in the environment that meet their developmental needs

### **Sensorial materials**

The sensorial materials were created to help children in the process of creating and organizing their intelligence. Each scientifically designed material isolates a quality found in the world such as color, size, shape, etc., and this isolation focuses the attention on this one aspect. The child, through repeated manipulation of these

objects, comes to form clear ideas or abstractions. What could not be explained by words, the child learns by experience working with the sensorial materials.

### **Simple to complex**

Moving from the simple to the complex is a principal used in the sequence of presentations in a Montessori classroom. Children are first introduced to a concept or idea in its simplest form. As they progress and become capable of making more complex connections, they are eventually able to handle information that is less isolated.

### **Socialization**

“The process by which the individual acquires the knowledge and dispositions that enable him to participate as an effective member of a social group and a given social order.” (Osterkorn, 1980, p. 12) “Optimal social learning takes place when the children are at different ages.” (Hellbrugge, 1979, p. 14)

### **Sound games**

Many children know the alphabet but have not analyzed the sounds in words nor are they aware that words are made up of separate sounds (phonemic awareness). From the age of two (or as soon as the child is speaking fluently) sound games can make them aware of the sounds in words. In England, they use the nursery game, “I Spy.” The sound of the letter and not the letter name is pronounced.

### **Three-hour work cycle**

Through years of observation around the world, Montessori understood that children, when left in freedom, displayed a distinct work cycle that was so predictable, it could even be graphed. This cycle, with two peaks and one valley, lasted approximately three

hours. In Montessori schools, children have three hours of open, uninterrupted time to choose independent work, become deeply engaged, and repeat to their own satisfaction.

### **Three period lesson**

“The famous three period lesson of Sequin” (Standing, 1957, p. 307) is actually quite simple. The first period is Naming: “This is thick. This is thin.” The second period is Recognition: “Give me the thick. Give me the thin.” The third period consists of The Pronunciation of the Word: “What is this?” In three simple steps, the entire learning process is brought into play. The three period lesson is used for giving language.

### **Vocabulary enrichment**

The young child’s vocabulary increases exponentially in the years from 3-6. To feed this natural hunger for words, vocabulary is given: the names of biology, geometry, geography, and so forth, can be learned as well as the names of qualities found in the sensorial material. The child’s absorbent mind takes in all these new words “rapidly and brilliantly.” (Montessori, 1946, p. 10)

### **Work**

From an evolutionary perspective, the long period of childhood exists so children can learn and experiment in a relatively pressure-free environment. Most social scientists refer to this pressure-free experimentation as “play,” although Montessori prefers to call this activity the “work” of childhood. Children are serious when engaged in the kind of play that meets developmental needs. Given freedom and time, they choose purposeful activities over frivolous ones.

### **Writing to reading**

In a Montessori environment, children usually

begin writing before they can read. They are keen to create words with a box of loose letters (the moveable alphabet) or write their words with chalk or pencil. About six months later, they begin to understand what reading

means, and they do so only through associating it with writing. (Montessori, 1936/1983, p. 142)

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## CURRENT IMA BOARD

The following Persons serve on the Board of Directors of IMA, Inc., the 501(c)(3) nonprofit that currently operates IMA in all functions, and which will, if IMA receives an instrumentality charter, continue to govern the daycare and the community outreach functions of IMA, Inc., while the operations of the Charter School would shift to the responsibility of the school Governance Council.

**Melissa M. Droessler** *M.Ed., AMI Montessori Primary Directress, AMI Montessori Elementary Teacher*

Melissa is from Minneapolis, Minnesota, where she attended Golden Valley Montessori School. After working as an assistant in Carrie Marlette's Montessori classroom, Melissa decided to take the Montessori training and become an AMI Montessori elementary teacher with a Masters in Education in 2005. After teaching in Madison for many years, Melissa received her state teaching license and taught in Milwaukee at Craig Montessori School. Melissa completed her AMI Montessori Primary training in 2009, and opened IMA with Carrie Marlette in 2012. Melissa thoroughly enjoys speaking Spanish with her students, as well as playing the flute and piano in her classrooms. Above all else, Melissa adores working and learning with families and children of all ages. Melissa has been in Montessori primary and elementary classrooms for ten years, she serves on the board of the Montessori Institute of Milwaukee and as Vice President of the Wisconsin Montessori Association, and she is excited to be a part expanding access to AMI Montessori for communities in Madison.

**Carrie Marlette** *M.Ed., AMI Montessori Elementary Teacher*

Carrie earned a Journalism Bachelor of Arts degree from the University of Wisconsin-Madison in 1978. She then completed the Association Montessori Internationale training at the elementary level (for students ages six through 12) in 1995 and received her M.A. in Education at Loyola College in Baltimore, MD that same year. Carrie also attended Edgewood College in Madison to study the Orton-Gillingham program to help students with reading, spelling, and writing. Carrie taught at Madison Central Montessori School for 15 years. During that time, she served on the curriculum committee and the Retention Task Force. Both of Carrie's children attended Montessori at the primary level and her son continued in the elementary class through the fifth year. Implementing true Montessori methods with a thriving "Going Out" program is Carrie's goal for IMA.

**Ingrid Andersson**

Ingrid has been a midwife in Madison for 12 years. She attended the Frontier School of Midwifery and Family Nursing, the oldest school of nurse-midwifery in America, and received a Masters of Science in Nursing Education from UW-Madison. Prior to becoming a midwife, Ingrid worked as an RN in high-risk pregnancy, postpartum and newborn care at St. Mary's Hospital in Madison. As a nurse, she traveled to Kenya to learn from traditional and British-model midwives. Previously, she worked as a doula, journal editor, farm-hand,

orchard-picker, nanny, baker and waitress while completing degrees in European Studies and Cultural Anthropology. Besides practicing full-time as a home birth nurse-midwife (CNM), Ingrid serves on the Dane County Fetal and Infant Mortality Review panel and the steering committee for the Wisconsin Environmental Health Network. Ingrid founded Mothers Milk Alliance in Madison to connect donors of safe human milk with infants in need. She is a member of American College of Nurse-Midwives, American Midwifery Educators, Breastfeeding Coalition of Dane County, and Wisconsin Guild of Midwives. And from 2005-2007, Ingrid worked with hundreds of midwives and families around WI to help achieve state licensure for Certified Professional Midwives.

**Troy Vosseller, MBA, JD**

Troy is a 2006 graduate of UW-Madison. While an undergrad, Troy started the Sconnie Nation t-shirt company ([www.sconnie.com](http://www.sconnie.com)), which he continues to own and operate. Troy went on to earn his MBA in Entrepreneurial Management and Law Degree, both from University of Wisconsin - Madison. In addition to running Sconnie Nation, Troy currently works as a Supervising Attorney with the UW Law School's Law & Entrepreneurship Clinic — a program providing free legal services to startup businesses and entrepreneurs.

**Jessi Wortman, MS, OTR/L**

Jessi obtained her Master of Science in Occupational Therapy from the University of Wisconsin Milwaukee in 2000. She has experience in a variety of pediatric settings over the last 12 years, including early intervention, private practice, schools and home-based practices. She has worked with a wide variety of diagnoses including orthopedic issues, neurological, cognitive and/or behavioral disorders. Continuing education experiences Jessi holds include Crisis Intervention Training, Handwriting Without Tears training, The Wilbarger Deep Pressure Touch Protocol (DPPT), Therapeutic Listening, Astronaut Training (a Sound-Activated Vestibular-Visual Protocol) and Food Chaining (a feeding approach for difficult eaters). Her additional training includes Pediatric Vision Therapy, Pre-reading and Writing exercises, Oral/Motor and Feeding difficulties, and treatment strategies for children with Developmental Delays. Jessi is certified by the National Board of Occupational Therapy (NBCOT). She holds a current Wisconsin and Illinois Occupational Therapy License as well as a Department of Public Instruction license.

## ENROLLMENT BY TRANSFER FOR ELEMENTARY OR SECONDARY

Because IMA would be a young and growing school, because the culture and expectations in a Montessori school are those that require some degree of commitment, and because IMA is committed to serving the district as a resource to serve children most in need of what this method has to offer, IMA would seek in elementary, junior high and high school transfers some indication that the student or family was willing to learn enough about the Montessori Method to determine whether it offered a good fit and whether the family could commit to remaining in the program as long as practical.

The following represent some circumstances that might make Montessori a beneficial placement, even among students with no experience in the method.

- Students who have high levels of mobility or who are homeless or unaccompanied will realize benefits from a stable school environment where most children continue throughout their education, they remain with the same instructor for a three-year cycle, and there are no daily worksheets or problem sets to be completed after the school day.
- Montessori is an exceptionally good placement option for students who experience stress as a result of individual attributes that they perceive as differing from normative ideals. LGBTQ and gender non-conforming youth, and children whose culture, ethnicity, or personality is underrepresented in their community will find in Montessori a welcoming community and a curriculum that takes an asset-based approach to individual differences.
- Montessori's freedom of choice may benefit children with typical or high aptitude that have nonetheless been identified or perceived as having behavioral or learning difficulties because they have physical needs to move their bodies or are bored with the subject matter and present these frustration in ways that disrupt their classrooms.
- Because of Montessori's focus on developing independence, life skills, service, and responsibility, pregnant and parenting youth would stand to gain the critical skills necessary to thrive and to foster success in their children. These youth would also benefit from the option to bring their children with them to school, and have these infants benefit from the highest quality care in an environment that also supports breastfeeding and bonding and empowers the parents to model excellence and achievement.
- Students who may have remedial-level achievement in certain academic areas but are advanced learners in other subjects or skill-sets may find the special education options and advanced learning opportunities equally insufficient to meet their particular needs, but would naturally find a place within a peer group of Montessori students who all approach the curricula at their own pace.
- Families whose children are in every way typical but are interested in more information and skills to support their own development as well as that of their children may benefit from being a part of the Montessori community, observing classroom activities and attending the parent and community education seminars.

## STATEMENT ON THREE-YEAR OLD KINDERGARTEN:

### *The Wis Stat 120.12 (25) opportunity*

Wisconsin has a long history and a constitutional commitment to early childhood education. WI-DPI reports that the very first Kindergarten in the United States was a one-room school in Watertown, Wisconsin, which opened in 1856, serving children ages two to five.

The AMI Montessori primary classroom is a multi-year, multi-age class grouping of students in 3K-5K. By entering the class at age three, the model introduces children to concepts and opportunities at precisely the time that they are most developmentally suited to begin this learning, and affords them the maximum time needed to master the three-years' worth of material. The presence of these younger students also provides opportunities for the 4K and 5K students to learn and practice the important skills of modelling, and empathy.

Wisconsin has adopted a universal 4K model, representing a strong commitment to providing quality education in the earliest years. While this has led to improved outcomes, it perhaps does not go far enough toward serving the best interests of the youngest learners in Wisconsin. An increasing body of research shows that quality education is critical to the success for all children of working parents. Now is the time to build upon the gains realized by universal 4K by exploring quality 3K education for Wisconsin children. In May of 2016, WPR reported that "just 1% of Wisconsin's 3-year-olds attended a state-funded preschool program in 2015, putting the state in the middle of the pack nationally for access. An additional 10 percent of 3-year-olds were enrolled in Head Start."<sup>26</sup>

IMA would like to support MMSD in moving toward providing 3K in this community, and is in a uniquely well-suited position to pilot this innovation for the school district. However, if MMSD is not prepared to partner with IMA in this pilot at the time of the beginning of the charter period, then IMA will continue to offer 3K through the current daycare model, with funding to come from Wisconsin Shares (for eligible families), scholarships such as the city of Madison and UW assistance grants, through tuition waivers, or through payment of tuition by families with means.

Even under the current daycare model, IMA is confident in its record and ability to continue to recruit 3K participants from families with diverse needs. IMA's 5-star rating from Youngstar allows families to use a public childcare subsidy at IMA, increasing access beyond families with means to pay. In fact, 40% of current IMA families receive some type of financial assistance. IMA will continue to offer 3K enrollment preference to families of school-age children that may have or expect infants and toddlers, and will leverage existing relationships and recruitment channels. IMA is excited and honored to have recently permitted the use of our facility for regular meetings of a local wellness and support group of

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<sup>26</sup> <http://www.wpr.org/report-wisconsin-stands-out-preschool-access>



Madison mothers of color, and expects that relationship will also provide opportunities to increase knowledge of our facility and programming among that community.

As 3K is not currently funded under the standard enrollment-based allotment, the budget included in this proposal is shown as a separate line item, using the general aid amount as a conservative estimate (private-pay families actually pay up to \$9900 per year for full-time 3K), and to demonstrate that the model would continue to work even were MMSD to pursue what IMA believes may be available state funding for these 3K students

### **Legal and budgetary basis for MMSD to pursue funding for 3K**

The state legislature created the flexibility not only for school districts to provide 3K education, but also to receive the formula funding for these students. General education aid is as follows:

#### **121.05 Budget and membership report.**

(1) The school district clerk shall include, as part of the annual school district report under s. 120.18, all of the following:

(a) The average of the number of *pupils enrolled* on the 3<sup>rd</sup> Friday of September and the 2<sup>nd</sup> Friday of January of the previous school year, including all of the following: (emphasis added)

Funding is accordingly based on “pupils enrolled” as defined earlier in statute as follows:

#### **121.004 (7) Pupils enrolled.**

(c)1. A pupil enrolled in kindergarten may be counted only if the pupil attains the age permitted under s. 120.12 (25) or required under s. 118.14 for kindergarten admission...”

And the first of these two references is the one in which the school board is granted flexibility:

#### **120.12 School board duties. The school board of a common or union high school district shall:**

(25) Prescribe procedures, conditions and standards for early admission to *kindergarten* and first grade. (emphasis added)

Under Wisconsin Statute, the term “kindergarten” applies both to 4K and 5K:

**115.01(2) Grades.** The educational work of the public schools is divided into 12 grades, besides kindergarten, which are numbered from one to 12 beginning with the lowest. The first 8 grades are the elementary grades. Where reference is made to “elementary grades”, the reference includes kindergarten, where applicable. **Where reference is made to “kindergarten”, the reference includes both 4-year-old and**

**5-year-old kindergarten, except as otherwise specifically provided.** The last 4 grades are the high school grades. A middle school is a school in which grades 5 to 8 are taught. A junior high school is a school in which grades 7 to 9 are taught. A senior high school is a school in which grades 10 to 12 are taught. This classification is not a limitation of the character of work or the studies that may be carried on in either the elementary or the high schools. (emphasis added)

Since 120.12 does not limit the board to determine criteria for early enrollment only to 5K, MMSD BOE may also elect to establish criteria for early admission to 4K, and might do so to permit three-year-olds enrolling in multi-year classrooms to be included.

Milwaukee's school board has done this by creating a number of 3K sites through its Administrative Policy 8.08, which may serve as a model for amending MMSD BOE 4011:

**“THREE-AND FOUR-YEAR-OLD KINDERGARTEN**

In addition to the regular kindergarten program, the Board may establish three-and four-year-old kindergarten programs at selected locations. The establishment of any such program shall be in keeping with budgetary limitations and the needs of the community.

- (1) A child entering the three-year-old kindergarten program must be three years of age on or before September 1...

## AMI MONTESSORI EXAMPLES OF BEHAVIORAL LEARNING OPPORTUNITIES

Example #1: A seven year old takes another child's personal belongings, interrupting the other child's work. This situation may escalate before the children are able to reach understanding and resolution.

1. The AMI Montessori guide uses positive discipline, conflict resolution, and through intense observation and knowing the children involved; redirects the child who chose to disrupt another child by guiding them to arrange the disrupted belongings back as they were to achieve a sense of responsibility while guiding the child on a path to productive work following the child's interest.
2. This redirected child may then be included in mentoring a younger child within the mixed-age classroom that makes similar choices.
3. In weekly conferences, the AMI Montessori guide will help the child develop self-reflection skills through thoughtful and consistent, guiding questions about the child's choices.
4. The adult will assist the child in goal-setting activities, developing ways, with the child and family, to measure patterns of behavior, communicating regularly with the family about progress and areas for improvement.
5. The AMI Montessori guide works with the child and family to develop a plan for steady, positive messaging including work and communication goals for the child

Example #2: A thirteen-year-old disrupts a class meeting, after becoming angry, by throwing a table across the room.

1. The guide uses positive language to direct the student to safe choices and listens to the child's feelings.
2. The guide sits with the student outside of the continuing meeting to observe rather than collaborate.
3. The guide and the student discuss how fortunate all students are to have freedoms and responsibilities and the chance to solve problems, make plans, and set guidelines.
4. Student can ask questions and observe other classmates while feeling safe with the adult.
5. Student is directed to replace the table in its proper position, asking another child to help.
6. Student and the guide work together to develop self-reflection through goal setting, journaling, and productive choices.
7. Student and guide work with the student's family to become aware of the situation, use positive and productive language at school and home, and measure the behavioral progress through daily check-ins. These regular meetings can also involve other adults or older students who the child admires.
8. Once the student has shared a reflection or drafted and edited a reflection to the classroom community, the student is encouraged to choose to participate in the next class meeting, as each child's involvement is valuable.

9. The classroom culture of empathy and forgiveness is established in collaboration with the guide and the students through simulations, role-playing, and team building activities.

Example #3: A sixteen-year-old student brings an illegal substance to school.

1. After removing the substance from the child's possession; the guide communicates directly with the family, the administrative team, the family, and when appropriate, the child's support network at school.
2. The guide works with the child to understand the situation and the true intention of the child. This work first begins with trust developed through an AMI Montessori environment founded on mutual respect.
3. The guide or administrator reviews the guidelines regarding school safety with the child, and the child is presented with options regarding community service within the school and neighborhood focusing on health and brain development.
4. The child is invited to be an apprentice and then a part of a leadership team, working with children of the school and surrounding areas to assist in the growth of self-esteem.
5. The child is then asked to create a presentation as a part of their coursework and credit requirements. to the whole classroom community, when the child has shared a reflection or drafted and edited a reflection to the classroom community. *This event becomes a part of the child's story of success and overcoming obstacles.*

## FURTHER DETAIL ABOUT MONTESSORI CLASSROOMS

In the Primary (3K-5K) period of development, children absorb the culture of their group, their society, and develop intellectually, physically, socially, and emotionally. The environment is carefully organized to meet the individual needs of the child while building collaboration, concentration, coordination, independence, and improved executive function. Early learning materials are self-correcting, providing for independent exploration and learning. Later lessons are presented through instructor modeling rather than through verbal instruction, benefitting children with diverse language needs. Children further their exploration and deepen their understanding of self-care, refinement of the senses, vocabulary enrichment, encoding and decoding, letter formation, composition, geography, social studies, patterns, probability, geometry, measurement, all four operations, and more. Children choose their work and develop the abilities and habits of life-long learning and social conduct.<sup>27</sup> During a day's three-hour work period, a Primary student might begin sitting at a table tracing and writing numbers, then put on a smock and stand by the window to paint at an easel, then take a break to wash hands and help himself to a snack with a classmate, then get out a small rug and a globe and stretch out on the floor with another classmate to assemble a puzzle of North America. This freedom of movement meets the physical and developmental needs of each student.

Elementary (1<sup>st</sup>-6<sup>th</sup>) students continue an active exploration of the world and their place in it. They begin a study of the universe and life on earth through zoology, botany, biology, geology, astronomy, geography, history, and the interdependence of life. They refine their understanding through practical application, use of the scientific method, research-based inquiry of study, and continued focus on purposeful activities developing both inner faculties and a consciousness of others in the world. Children at this level maintain daily work journals, bi-weekly work conferences, portfolio development, and regular goal setting. Repetition and assessment is naturally built in to the use of the materials and small group lesson design. Children study literature, more in-depth composition, and further studies of mathematics through formula derivation using concrete materials, economic geography, science, physics, and chemistry. Another form of assessment in addition to standardized tests for elementary grades is the "Going Out." This is a milestone for each child's area of study, executing an independently planned outing to seek out experts in a particular field of study, culminating in a rubric-based, peer-reviewed presentation. At this stage of development, students develop their sense of reason and are most easily engaged by instruction that takes a narrative form. The AMI Montessori teacher may begin a Geometry lesson with a story of Euclid as a mathematician, then move onto an exploration of the iron insets, a material allowing children to independently test Euclid's theorem to prove or disprove it by manipulating shaped insets on a Pythagorean triangle. Each child pursues their independent research interest, while the guide assesses student understanding through observing and encouraging peer instruction and mentorship as they complete individual or small group work in each area of the classroom. Small group lessons are comprised of children of different ages and abilities so that all students have the opportunity to learn at their highest potential.

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27 Diamond, A., "[The Evidence Base for Improving School Outcomes by Addressing the Whole Child and by Addressing Skills and Attitudes, Not Just Content](#)." *Early Education and Development*, 2: 780-793 (2010)

Adolescent (7<sup>th</sup>-12<sup>th</sup>) focuses on preparation for participation in society through both theoretical knowledge and practical experience, and an understanding of personal and social responsibility.<sup>28</sup> At the Adolescent Level the AMI Montessori teacher continues to guide each child on their own path towards intrinsic motivation and self-discipline as they present multiple opportunities for learning and developing one's self-esteem and self-concept. Generalist teachers are assisted by specialist teachers in subject areas including English, Mathematics, Social Studies, Arts, Science, World Languages, and Physical Education. Students combine academic study with practical work that shows the children their concrete contributions to the local and global community and environment. They continue to work at their own pace and interests and collaborate with their teacher to devise an Academic Career Plan that includes both co-operative and self-directed work, including micro-entrepreneurship. Montessori guides introduce advanced academic lessons, which are also integrated into their arts and physical education. Students may write a historical play, and design and engineer the sets or research and execute improvements and maintenance of the school farm. All adolescent students design and run their own businesses and service endeavors.

Within the Adolescent program, IMA eventually hopes to expand to offer the curriculum of the International Baccalaureate (IB), an internationally recognized program to prepare students in junior high and high for college and career. It is a comprehensive, demanding course of advanced study uniquely compatible with a Montessori education. IB coursework is a broad and balanced, global in outlook, emphasizing the same 'learning how to learn' approach as AMI Montessori, and focuses on the development of the whole person. The IB Diploma is accepted as an indicator of college-readiness by universities worldwide.

Additional web resources:

1. Montessori Method
  - a. <http://amiusa.org/>
  - b. <http://www.ami-global.org/research>
  - c. <http://www.public-montessori.org/>
  - d. <http://www.ami-caa.org/>
  - e. <http://amiesf.org/esf/esf.htm>
  - f. <http://www.montessori-namta.org/>
  - g. <http://mariamontessori.com/mm/>
  - h. <http://www.public-montessori.org/resources/montessori-schools-help-children-exposed-trauma>
  - i. <http://www.public-montessori.org/resources/montessori-intervention-children-dyslexia>
2. Montessori in Secondary Schools
  - a. <http://www.montessori-namta.org/PDF/kahnresearch.pdf>
  - b. <http://www.montessori-namta.org/PDF/rathundeframework.pdf>
  - c. <http://www.montessori-namta.org/PDF/rathundecompar.pdf>
  - d. <http://www.montessori-namta.org/PDF/outcomes.pdf>
  - e. <http://www.montessori-namta.org/PDF/gebhardtselectexpcards.pdf>

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28 Rathunde, Kevin. "A Comparison of Montessori and Traditional Middle Schools: Motivation, Quality of Experience, and Social Context." *The NAMTA Journal*. Vol. 28, No. 3. Summer 2003.

## MONTESSORI MATERIALS – FUNCTION AND EXAMPLES

### Quality design

Throughout a Montessori classroom, are materials that facilitate experiential learning. They are scientifically designed to allow children to work independently with very little introduction or help. The students are empowered to come into class, choose their own work, use it appropriately, and put it away without help.



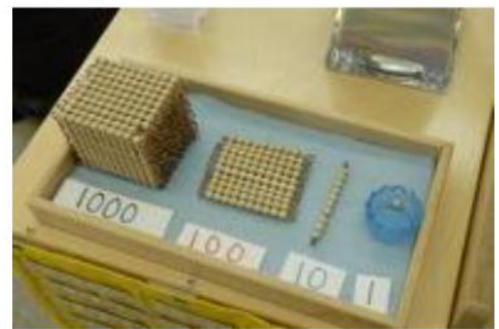
In the primary room, where nearly all learning is hands-on, children sort, stack, and manipulate objects in a range of colors, materials, and textures. Many of these objects will be made of smooth polished wood. Others are made of enameled metal, wicker, and fabric. Also available to explore are items from nature, such as seashells and birds' nests.

Montessori teachers make a point to handle Montessori materials slowly, respectfully, and carefully, as if they were made of gold. The children naturally sense these objects are important, and they learn to handle them accordingly, carrying their learning materials carefully with 2 hands from their place on the shelf to the child's chosen "work" area. While they may look like toys, these materials take students one step at a time, according to a predetermined sequence, through concepts of increasing complexity.

### Specific

Each learning material teaches a single skill or concept at a time. For example, young children need to learn how to button buttons and tie bows, and the Montessori materials for teaching this are the "dressing frames" which remove all distractions and simplifies the child's task. The child sees a simple wooden frame with 2 flaps of fabric—1 with 5 buttonholes and 1 with 5 large buttons. His task is obvious. If he makes an error, his error is obvious. This built-in "control of error" in many of the Montessori materials allows the child to determine if he has done the exercise correctly. A teacher never has to correct his work. He can try again, ask another child for help, or go to a teacher for suggestions if the work doesn't look quite right.

Montessori materials use real objects and actions to translate abstract ideas into concrete form. For example, the decimal system is basic to understanding math. Montessori materials represent the decimal system through enticing, pearl-sized golden beads. Loose golden beads represent ones. Little wire rods hold sets of 10 golden beads—the 10-bar. Sets of 10 rods are wired together to make flat shapes of 100 golden beads—the hundred square. Sets of 10 flats are wired together to make cubes of 1,000 golden beads—the thousand cube. Children have many activities exploring the workings of these quantities. They build a solid, inner, physical



understanding of the decimal system that will stay with them throughout school and life. Later, because materials contain multiple levels of challenge, the beads can be used to introduce geometry. The unit is a point; the 10-bar is a line; the hundred square a surface; the thousand cube, a solid.

### **Hands-on**

AMI Montessori holds that moving and learning are inseparable. The child must involve her entire body and use all her senses in the process of learning. She needs opportunities built into the learning process for looking, listening, smelling, touching, tasting, and moving her body.

Students are drawn to explore Montessori materials with the senses. For example, one would want to pick up the sound cylinders and shake them. These consist of 2 matched sets of wooden cylinders containing varying substances that create different sounds when shaken. The child sorts the sound cylinders using only his listening skill. Two cylinders have the barely audible sound of sand. Two have the slightly louder sound of rice inside them. Others contain beans or items that sound louder still. After matching the cylinders, the child can grade the cylinders—that is, put the cylinders in order of softest to loudest, or loudest to softest.

### **Multiple levels of challenge**

Materials can be used repeatedly at different developmental levels. A special set of 10 blocks of graduated sizes called “the pink tower” may be used just for stacking; combined with “the brown stair” for comparison; or used with construction paper to trace, cut, and make a paper design. The pink tower, and many other Montessori materials, can also be used by older children to study perspective and measurement.

In exploring the “binomial cube”—made up of 8 red, black, and blue cubes and prisms—the early childhood student develops visual discrimination of color and form. The elementary child labels the parts to explore, concretely, the algebraic formula  $(a+b)^3$ . The upper elementary child uses the binomial cube as the foundation for work with more advanced materials to solve algebraic equations.



For students of every age, the Montessori materials represent tools to discover the answers to students’ own questions. Elementary and Secondary materials build on the earlier Montessori materials foundation. Because older students have built a solid foundation from their concrete learning, they move gracefully into abstract thinking, which transforms their learning. Now they learn how to carry out research. At these upper levels, students broaden their focus to include the community and beyond. They learn through service and firsthand experience. The Montessori materials support responsible interactive learning and discovery.




## TRANSPARENT CLASSROOM: SAMPLE QUARTERLY PROGRESS REPORTS

### Primary Student Sample and Elementary Student Sample

#### Primary Progress Communication

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Name: [REDACTED]  
 School Year: 2016-17  
 Age at Start of Year: 4yr 11mo  
 Start Date: 9/1/2015  
 Teacher: Melissa Droessler  
 Head of School: Ms. Droessler, Ms. Marlette  
 Placement Next Year:



William Mankins Academy

	1	2	3	4
Report Period	X			
Days Absent	0			
Tardy	0			

#### Parent Involvement

Event	Attended
Fall Parent Conference	X
Spring Parent Conference	
Parent Information Sessions	1/2
Classroom Observations	0
Social Events	3/4

X Consistently / Making Progress - Inconsistent Not Presented

#### SOCIAL/EMOTIONAL

##### Self-Esteem

1	2	3	4	
x				Displays a happy, positive attitude
x				Is secure and self-confident
/				Accepts responsibilities for self

##### Self Control

1	2	3	4	
x				Maintains appropriate behavior without external control
x				Accepts adult direction
x				Able to give attention in a groups setting

Social Skills

1	2	3	4	
x				Works and plays cooperatively with peers
x				Respects needs of others
x				Reacts to social conflicts in a constructive manner
x				Likes to join others at work
x				Respects the work of others
x				Is courteous in speech and action

PRACTICAL LIFE

Coordination of Movement

1	2	3	4	
x				Large motor control
x				Fine motor control

Independence

1	2	3	4	
x				Attempts challenging work independently

WORK HABITS

Self-Motivation

1	2	3	4	
x				Shows active interest in classroom activities
x				Chooses challenging activities, unassisted
x				Cares for materials and environment
x				Sets realistic goals
x				Accomplishes realistic goals

Concentration

1	2	3	4	
x				Shows age appropriate attention span
x				Able to follow simple directions
x				Able to follow complex directions

Organizational Skills

1	2	3	4	
x				Able to organize tasks independently
x				Able to ask for help when needed
x				Follows a logical sequence in a task
x				Is attentive to detail
x				Completes one task before starting another
x				Uses time constructively
x				Works well alone
x				Works well in group activities

SENSORIAL

1	2	3	4	
x				Differentiation
/				Gradation
x				Left to right orientation
/				Sensorial vocabulary

## MATHEMATICS

1	2	3	4	
x				Counts to 10
x				Makes quantities for 1-10
x				Recognizes symbols for 1-10
x				Complex numbers 1-99
x				Complex numbers greater than 99
x				Introduction to the Decimal System

## Process/Concept

1	2	3	4	
x				Addition
/				Subtraction
/				Multiplication
-				Division
/				Memorization of Facts
/				Clock
-				Money
/				Linear Counting to 1000

## GEOGRAPHY

1	2	3	4	
-				Land and Water Forms
/				Globes
/				Continents
/				Puzzle Maps

## MUSIC

1	2	3	4	
x				Rhythm instruments
x				Bells: scale and matching
x				Singing

## ART

1	2	3	4	
x				Holds scissors correctly
x				Recognizes colors
x				Skill in using materials

LANGUAGE

1	2	3	4	
x				Speech development
/				Communicates well
x				Initial sound concept
x				Recognizes letters
x				Word construction
x				Reads simple phonetic words
/				Sequencing
/				Blends/Phonograms
/				Puzzle Words
/				Sentence Structure
/				Capitalization
				Creative Writing
/				Grammar
x				Identifies eight basic colors
/				Participates in classroom discussions
x				Follows oral directions
x				Uses sentences to express ideas
/				Tells/writes stories to accompany an experience or a picture
x				Identifies sounds as introduced
x				Builds phonetic words independently
/				Reads phonetic words independently
-				Reads sight words as introduced

WRITING

1	2	3	4	
R				Dominant hand (left or right)
x				Holds pencil correctly
x				Traces shapes
/				Numerals
x				Letters (in cursive)
x				Writes first names

SCIENCE

1	2	3	4	
x				Botany/Care of Plants
/				Zoology/Care of Animals
x				Earth Science

Comments

It has been a heartwarming experience to observe [redacted] develop his leadership skills and express a stronger sense of self through his work. Through his work with the moveable alphabet, the stamp game and the 1000 chair [redacted] has helped others to understand the work and furthered his own conceptualization and confidence. [redacted] has listened intently to our Grace and Courtesy lessons on telling our stories, depending on others, and being a good friend to others by listening to the stories they share. I have overheard others confiding in [redacted] and [redacted] actively listening. I will continue to encourage [redacted] to increase his communication support within the classroom community by also taking a step towards sharing with others. Becoming vulnerable is also taking responsibility for our emotions and honoring them. I am confident that [redacted] can begin this process in his own way in the coming months. This will be an exciting year for [redacted] as a leader in our classroom community!

# Elementary Progress Communication

Name: [REDACTED]

School Year: 2016-17

Age at Start of Year: 8yr 10mo

Start Date: 9/1/2015

Teacher: Carrie Marlette

Head of School: Ms. Droessler, Ms. Marlette

Placement Next Year:



Isthmus Montessori Academy

	1	2	3	4
Report Period				
Days Absent	0			
Tardy				

## Parent Involvement

Event	Attended
Fall Parent Conference	X
Spring Parent Conference	
Parent Information Sessions	X
Classroom Observations	
Social Events	X

1	2	3	4
Advanced			Reading Proficiency Level

X Consistently / Making Progress - Inconsistent Not Presented

## READING/LANGUAGE

1	2	3	4
X			Works out new words independently
X			Developing a reading vocabulary
X			Comprehension
X			Reads independently
X			Expresses self clearly when speaking
X			Participates in group discussions
X			Grammar
X			Word Study i.e., compound words,
X			Synonyms, prefixes, etc.
/			Sentence Analysis
X			Research Skills
X			Composition and Style
X			Literature
X			Acquiring skill in cursive handwriting
X			Acquiring skill in spelling
X			Express ideas in writing
X			Acquiring research skills
X			Applies language skills in writing
X			Applies editing skills in punctuation/ capitalization, constructs paragraphs

MATHEMATICS

1	2	3	4	
X				Understands the decimal system
X				Place Value/Number Families
X				Story Problems/Reasoning
/				Measurement/Money/Time
X				Fractions - Common
/				Fraction - Decimal
				Squaring and Cubing
				Powers
				Roots
/				Signed Integers
				Ratio and Proportion
				Non-decimal number bases
X				Geometry
X				Knows facts of addition
X				Knows facts of subtraction
/				Knows facts of multiplication
/				Knows facts of division
X				Operation of addition
X				Operation of subtraction
/				Operation of multiplication
/				Operation of division

CULTURAL STUDIES

1	2	3	4	
X				Geography
X				History
X				Zoology
X				Botany
/				Taxonomy

PHYSICAL DEVELOPMENT

1	2	3	4	
X				Large Muscle Development
X				Coordinated Movements
X				Sportsmanship

CREATIVE EXPRESSION (Art/Music)

1	2	3	4	
X				Participates in art activities
X				Participates in music activities
X				Chooses art/music to express lesson topics

Academic Foundations

SOCIAL/EMOTIONAL

1	2	3	4	
X				Follows school and classroom rules
X				Shows respect for classroom environment
X				Communicates respectfully
X				Exercises physical control
X				Follows adult direction
X				Is learning to make good choices
X				Demonstrates kindness
X				Accepts responsibility for own choices/actions
X				Is able to resolve problems with peers
X				Uses appropriate "going out" behaviors

WORK HABITS

1	2	3	4	
X				Chooses challenging work
X				Concentrates on task at hand
X				Uses materials properly
X				Completes work
X				Keeps work organized
X				Works without disturbing others
X				Works with minimal adult help
X				Uses time constructively
X				Works well alone
X				Works well in group activities

Comments

██████ is a motivated and curious learner. This year, I observe her working with a wider variety of classmates. She still loves to write and her unique style shines through her words. ██████ very conscientious and caring for all the new animals in the environment. As we discussed during ██████ conference, she is very ready and capable to be a leader in the class.



## LETTER OF SUPPORT



**Cresa Madison**  
613 Williamson Street, Suite 210  
Madison, WI 53703  
608.467.1513 tel  
608.259.9114 fax

**The Tenant's Advantage**  
cresa.com

October 20, 2016

*Via Electronic Mail*

Madison Metropolitan School District  
Board of Education  
545 West Dayton Street, Room 110  
Madison, WI 53703

**RE: Isthmus Montessori Academy**

Dear Members of the Board:

I am writing to express Cresa Madison's support of the Isthmus Montessori Charter proposal and school. The proposal offers an alternative education model not currently offered within the district but which has been proven to be successful with all children.

As a member of the Madison community, Cresa is committed to the next generation of leaders and thinkers and believes that an innovative approach to education is one way in which to ensure the progress and success of our community. The vision and mission of Isthmus Montessori Academy serves families who have often been priced out of a high quality AMI Montessori education - including families of children with different needs; children living in poverty; children who are English Language Learners; children who are oppressed; children who have experienced trauma; and children living in highly mobile families.

This is a proposal in which we are pleased to invest and we are committed to supporting Isthmus Montessori Academy through a total financial contribution of \$100,000.

Cresa is pleased to make such a contribution in honor of the children and families of Madison.

Sincerely,

A handwritten signature in black ink, appearing to read "Tim Ridders".

Tim Ridders  
Managing Member

