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#### **MADISON METROPOLITAN SCHOOL DISTRICT Special Assistant for Equity and in MADISON, Wisconsin**

**JOB REQUIREMENTS:** Special Assistant for Equity and Innovation Madison Metropolitan School District/MSCR 545 W Dayton St, Room 133 Madison, WI 53703 Administrator/Other Professional Job Number 4100010904 Start Date 07/03/2017 Open Date 03/06/2017 Closing Date 03/31/2017 Purpose of Position: This position is responsible for building organizational capacity to innovate in order to propel student performance with a focus on students of color and students living in poverty. The position takes on special projects on behalf of the superintendent with an eye toward acceleration. Supervisory Responsibilities: The position will not have any supervisory duties, but will directly support the principals of our charter schools, magnet schools, and alternative schools and programs with unique and innovative program models in collaboration with Chief of Schools for Elementary and Secondary. Work Location Doyle-Superintendent Office Salary Support principals of charter, magnet and alternative schools on the development and implementation of their unique models Manage the application and review process for charters or other school/program models Garner customized professional development and other support for schools, as needed Plan to scale and integrate effective practices, as appropriate, into existing organizational systems and structures in order to accelerate outcomes for students of color and students living in poverty district-wide Identify opportunities to support existing innovations and the need for new innovations Identify promising innovative practices that currently exist across the district as well as new opportunities for innovation that have the potential to address performance gaps Facilitate a Design Thinking process to Empathize, Define, Ideate, Prototype and Test innovative solutions Plan to scale and integrate new innovations into existing organizational systems and structures in order to accelerate outcomes for students of color and students living poverty district-wide Build organizational capacity Design and implement professional learning to increase the organization's capacity to solve complex and stubborn problems through department and school consulting, district-wide workshops, and other methods for creative problem solving Collaborate as a member of the senior leadership team Assist in district-level decision making on a variety of issues Support colleagues as needed on cross-functional teams Participate in and support senior team's capacity building The position requires travel to schools and other job-related meetings. As a member of the senior team, it also requires attendance at Board meetings and other evening and weekend community meetings. Minimum Qualifications The... For full info follow application link. Equal Opportunity Employer \*\*\*\*\* OTHER EXPERIENCE AND QUALIFICATIONS: Minimum Qualifications The Special Assistant for Equity and Innovation must have the following minimum qualifications: A Master's degree in Education or other related field 5 years of experience working in education A proven track record of performance/positive impact on outcomes for students of color and students living in poverty A deep understanding of structural racism and implicit bias Knowledge of creative problem solving processes like Design Thinking \*\*\*\*\* APPLICATION INSTRUCTIONS: Apply Online: [ipc.us/t/12EABF486DE4468C](http://ipc.us/t/12EABF486DE4468C)

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